



AGENDA
CITY COUNCIL MEETING
December 1, 2025

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation/Pledge of Allegiance**
- 4. Approval of minutes:**
 - A. November 17, 2025 Minutes
- 5. Mayor's comments:**
- 6. Comments of the public:**
- 7. Reports of Officers:**
 - A. Butch Fleming to present the changes to the Mechanic job description
 - B. Jalen Johnson-discussion and possible action on adopting a Cell Phone Use While Driving Policy and a Seat Belt Policy, as recommended by AMIC to support insurance premium reduction.
- 8. Hearing on petitions, applications, appeals communications, etc.:**
- 9. Financial reports:**
- 10. Resolutions, ordinances, orders & other business:**
 - A. Resolution authorizing the City of Muscle Shoals to intervene as a defendant in the statewide SSUT lawsuit to protect the City's SSUT revenue and ensure our financial interests.
 - B. Resolution to change name of Garage Rd.
 - C. Resolution to appoint Zoning Board of Adjustments member.
 - D. Resolution to appoint Electric Board member.
 - E. Resolution to appoint Park & Recreation Board member.

Next meeting: December 15, 2025

Adjourn.

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

Work Session Agenda
December 1, 2025 5:00 PM

- A. Electric Board Interviews
- B. Butch Fleming to address council on project his department is currently working on
- C. Chad Holden to speak on SSUT Resolution
- D. Tyrus Mansell to speak on SSUT Resolution
- E. Jared Gandy to address the council about live streaming

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

CITY OF MUSCLE SHOALS, ALABAMA
REGULAR COUNCIL MEETING MINUTES

November 17, 2025 – 5:30 p.m.

The Muscle Shoals City Council met in Regular Session on Monday, November 17, 2025, at 5:30 p.m. in the Council Chambers at City Hall. Council President Donnie Linley presided. City Clerk Brittney Walker recorded the minutes.

1. CALL TO ORDER

Council President Linley called the Regular Meeting to order.

2. ROLL CALL

- Chris Hall – Council Member, Place 1 – Present
- Gina Clark – Council Member, Place 2 – Present
- Willis Thompson – Council Member, Place 3 – Present
- Kenneth Sockwell – Council Member, Place 4 – Present
- Donnie Linley – Council President, Place 5 – Present

A quorum was present.

3. APPROVAL OF MINUTES

A. Minutes of November 3, 2025

Motion to approve by Willis Thompson.

Second by Kenneth Sockwell.

Vote: All Ayes – Minutes approved.

B. Minutes of November 12, 2025

Motion to approve by Willis Thompson.

Second by Kenneth Sockwell.

Vote: All Ayes – Minutes approved.

4. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation delivered by James Vance.

Pledge of Allegiance led by Council President Linley.

5. MAYOR'S REMARKS

Mayor Billy Hudson:

- Congratulated the Muscle Shoals Police Department on receiving accreditation.
- Thanked the Fire Department and Public Works Department for their continued efforts.
- Reminded the public of the Christmas Parade on December 4, 2025.
- Recognized local media representatives in attendance.

6. COMMENTS OF THE PUBLIC

Public comments were received during the Work Session held immediately prior to the Regular Meeting.

7. REPORTS OF OFFICERS – ELEVATOR PHONE LINE / COST SAVINGS

Kym Osborn presented a cost-savings recommendation related to the Avalon Avenue Overpass elevators, stating:

- Elevators have been shut down since May 2024 and are inoperable.
- Emergency analog phone line is no longer necessary due to shutdown and locked access.
- Canceling the line would save approximately \$24,000 annually.
- ADA compliance remains through crosswalk and traffic-stopping signage.

Council discussed and expressed agreement with discontinuing the phone line.

8. HEARING ON PETITIONS / APPLICATIONS

A. Set Public Hearing – Rezoning Request

The Council set a public hearing for December 15, 2025, at 5:30 p.m. for the rezoning request submitted by Randal Fuller for property located at the southwest corner of Puritan Avenue and Glendale Avenue, from R-1 to R-2/PRD.

9. FINANCIAL REPORTS

A. Consideration and Approval of FY 2025–2026 Budget

Finance Officer Jazmin Rodriguez Castro presented the proposed FY 2025–2026 budget and final adjustments, including:

- Health insurance set at \$2.9 million (health only).
- New GL account created for the Fire Department burn-building training grant.

- At the direction of Mayor Billy Hudson, the blower for Cypress Lakes Golf & Tennis was added to Capital Outlay (Capital Funds).
- All capital-fund allocations were made at the direction of Mayor Hudson.

Motion to approve budget by Chris Hall.

Second by Gina Clark.

Vote: All Ayes – Budget approved.

10. RESOLUTIONS, ORDINANCES, ORDERS & OTHER BUSINESS

A. Resolution No. 3398-25 – Sale of Surplus Equipment

Motion by Willis Thompson.

Second by Kenneth Sockwell.

Vote: All Ayes – Resolution No. 3398-25 adopted.

B. Resolution No. 3399-25 – Approve/Ratify Municipal Depositories

Motion by Willis Thompson.

Second by Kenneth Sockwell.

Vote: All Ayes – Resolution No. 3399-25 adopted.

C. Ordinance No. 1584-25 – Short-Term Residential Rental Regulations (Second Reading)

This ordinance had been introduced and discussed at a prior meeting; therefore no suspension of the rules was required.

Motion by Chris Hall.

Second by Gina Clark.

Roll Call Vote:

- Hall – Yes
- Clark – Yes
- Thompson – Yes
- Sockwell – Yes
- Linley – Yes

Ordinance No. 1584-25 adopted.

D. Resolution No. 3400-25 – Drainage Pipe Bid Award

Resolution awarding the FY 2025–2026 drainage pipe bid to ADCO Pipe & Supply, LLC.

Motion by Kenneth Sockwell.

Second by Willis Thompson.

Vote: All Ayes – Resolution No. 3400-25 adopted.

11. ANNOUNCEMENTS

Council President Linley announced:

- Next Council Meeting: Monday, December 1, 2025
- Board applications accepted through Friday, November 28, 2025 for:
 - Zoning Board of Adjustments (term exp. Dec. 2028)
 - Recreation Board (term exp. Nov. 2030)
 - Library Board (term exp. Nov. 2029)
 - Electric Board (term exp. Feb. 2029)

12. ADJOURNMENT

Motion to adjourn by Gina Clark.

Vote: All Ayes.

Meeting adjourned at 5:50 p.m.

CITY OF MUSCLE SHOALS, ALABAMA

A Municipal Corporation

COUNCIL MEMBER – PLACE ONE

COUNCIL MEMBER – PLACE TWO

COUNCIL MEMBER – PLACE THREE

COUNCIL MEMBER – PLACE FOUR

COUNCIL MEMBER – PLACE FIVE

ATTEST:

Brittney Walker, City Clerk

CITY OF MUSCLE SHOALS, ALABAMA

WORK SESSION MINUTES

November 17, 2025 – 5:00 p.m.

A Work Session of the Muscle Shoals City Council was held on Monday, November 17, 2025, in the Council Chambers at City Hall. Council President Donnie Linley called the Work Session to order at 5:00 p.m. City Clerk Brittney Walker was present and recorded the minutes.

1. CALL TO ORDER

Council President Linley called the Work Session to order at 5:00 p.m.

2. PRESENTATION – POLICE DEPARTMENT ACCREDITATION

Police Chief David Davis, Fort Payne Police Department, appeared on behalf of the Alabama Association of Chiefs of Police Accreditation Program to present the Accreditation Certificate to the Muscle Shoals Police Department.

Chief Davis reported:

- The statewide accreditation committee established uniform standards for professional law enforcement practices across Alabama.
- The Muscle Shoals Police Department met all required standards in management, administration, operations, and support services.
- Accreditation is granted for a five-year period, effective November 13, 2025.

Chief Davis presented the certificate and commended Chief Clint Reck and the department for their work. The Mayor and Council congratulated Chief Reck and the department.

3. POLICE DEPARTMENT – CASH ADVANCE REQUEST

Police Chief Clint Reck requested a \$300 cash advance for Officer Antonio Patterson for meal expenses during attendance at the lateral police academy. The Council acknowledged the request; no vote was taken in the Work Session.

4. PUBLIC COMMENTS – GENERAL

A. Ms. Eileen Nunnally – The Caring Place of the Shoals (Absent)

Council President Linley called for Ms. Eileen Nunnally, listed on the agenda to speak on

behalf of The Caring Place of the Shoals. Ms. Nunnelly was not in attendance, and no presentation was made.

5. PUBLIC COMMENT – COMMISSIONER TOMMY BARNES

Tommy Barnes, Colbert County Commissioner, addressed the Council regarding:

- Proposed renaming of Garage Road to Independent Way at the request of Bank Independent, noting TVA approval and that final action will proceed through E-911/EMA.
- Appreciation for Council appropriations supporting Keep the Shoals Beautiful, and a request for continued support in future budgets.

The Council thanked Commissioner Barnes for his comments.

6. PUBLIC COMMENT – MR. BILLY UNDERWOOD

Mr. Billy Underwood addressed the Council regarding:

- Sportsplex-related expenditures and contract concerns.
- Requests for greater financial transparency and documentation of project payments.

Council President Linley thanked Mr. Underwood for his comments.

7. PUBLIC WORKS – STREET SWEEPER DEMO & LEAF/YARD WASTE UPDATE

Butch Fleming, Public Works, reported:

- A street sweeper was demonstrated earlier in the day on Sixth Street and in Jackson Heights. The unit effectively cleaned gutters, curbs, and a catch basin and includes suction capability beneficial for stormwater work. Additional demonstrations and quotes will be gathered before any purchase recommendation.
- Crews operate west to east across the City. Holiday yard-waste volume may slow collection schedules. Residents should not place debris in the roadway due to safety hazards. Public Works will continue pickups throughout all neighborhoods.

The Council thanked Mr. Fleming for the update.

8. FINANCE REPORT – FY 2025–2026 BUDGET UPDATES

Finance Officer Jazmin Rodriguez Castro presented budget updates, noting:

- Health insurance adjusted to \$2.9 million (health only).

- A new GL account created for the Fire Department burn-building training grant.
- At the direction of Mayor Billy Hudson, the blower for Cypress Lakes Golf & Tennis was added to Capital Outlay (Capital Funds).
- All capital-fund allocations were made at the direction of Mayor Hudson.

There being no further business, the work session adjourned.

CITY OF MUSCLE SHOALS, ALABAMA

A Municipal Corporation

COUNCIL MEMBER – PLACE ONE

COUNCIL MEMBER – PLACE TWO

COUNCIL MEMBER – PLACE THREE

COUNCIL MEMBER – PLACE FOUR

COUNCIL MEMBER – PLACE FIVE

ATTEST:

Brittney Walker, City Clerk

CITY OF MUSCLE SHOALS

JOB DESCRIPTION

Job Title: Mechanic

Department: Public Works Department

FLSA: Non-Exempt

Grade: 7
Safety Sensitive Job: Yes
Security Sensitive Job: No

Job Description Prepared: November 2025

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Assistant Director

Subordinate Staff: None

Internal Contacts: All City Departments

External Contacts: General Public; Vendors; Suppliers; Dealerships

Job Summary

Under the supervision of the Assistant Director, employees in this job perform a range of tasks and duties associated with the effective and efficient operation of the Public Works Department. These tasks and duties include, but are not limited to, making mechanical repairs for City vehicles, making hydraulic system and other operating system repairs and maintenance for City heavy equipment, performing welding tasks associated with vehicle and equipment maintenance or repair, maintaining records for vehicle and equipment service and maintenance, and monitoring and maintaining inventory for shop supplies. This job is considered safety-sensitive and is subject to a pre-employment background check and random drug screens.

Essential Functions

ESSENTIAL FUNCTIONS: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned. A person with a disability which is covered by the Americans with Disabilities Act (ADA) must be able to perform the essential functions of the job unaided or with the assistance of a reasonable accommodation.

ESSENTIAL FUNCTION: Mechanical Services and Repairs. Employee performs a range of mechanical service and repair tasks associated with maintaining City vehicles and equipment in a safe and effective working condition.

1. Removes, disassembles, and repairs engines and transmissions.
2. Tunes engines, rewires ignition systems, and repairs other engine systems and components.
3. Installs and repairs vehicle brake systems.
4. Utilizes computer diagnostic equipment to monitor vehicle service needs.
5. Checks vehicle and equipment fluid levels as scheduled.
6. Rotates tires as scheduled; checks tire pressures; inspects brakes.
7. Changes oil, transmission fluid, and filters as needed.
8. Changes air compressors, condensers, evaporator cores, expansion valves; reseals lines, and changes air conditioning coolant.
9. Replaces and adjusts headlights; installs accessories such as radios, heaters, wipers, and mirrors.
10. Adjusts engine timing, valve settings, and fueling systems.
11. Cleans and repairs engine fuel injection systems.
12. Lubricates vehicle and equipment chassis.
13. Makes lawn mower, chain saw, and hand tool repairs or services.
14. Makes field service and repair calls when necessary.

ESSENTIAL FUNCTION: Heavy Equipment Service and Hydraulic Systems Maintenance. Employee performs a range of service tasks and duties associated with maintaining heavy equipment and hydraulic systems.

1. Repairs and maintains Department heavy equipment and equipment attachments.
2. Repairs and replaces hydraulic lines.
3. Disassembles, repairs, and replaces hydraulic pumps.
4. Repairs and replaces attachments such as blades, teeth, and levers.
5. Disassembles, replaces, and repairs hydraulic cylinders, controls, and valves.
6. Replaces switches, lights, brakes, starters, water pumps, and other equipment components.
7. Repairs, replaces, and adjusts clutches and clutch assemblies.
8. Makes field service and repair calls when necessary.
9. Drives lowboy to transport heavy equipment.

ESSENTIAL FUNCTION: Welding. Employee performs skilled welding tasks associated with vehicle and equipment maintenance and repair.

1. Performs skilled MiG, arc, and acetylene welding and soldering tasks.
2. Cuts metal associated with vehicle and equipment repair and maintenance.
3. Maintains welding and cutting equipment.

ESSENTIAL FUNCTION: Reports, Inventory, and Recordkeeping. Employee prepares and maintains records associated with vehicle and equipment maintenance and repairs.

1. Prepares all required vehicle and equipment maintenance and repair reports; maintains detailed log of vehicle repairs and maintenance.
2. Completes work orders as received; maintains records for work orders.
3. Monitors shop supply and parts inventory; orders parts and supplies when needed.

NON-ESSENTIAL FUNCTION:

1. Cleans and maintains shop area.
2. Performs other job-related duties as required or assigned.

Knowledge, Skills and Abilities

(*Can be acquired on the job)

1. *Knowledge of City rules, regulations, policies, and procedures.
2. Knowledge of vehicle and equipment service, maintenance, and repair procedures.
3. Knowledge of equipment hydraulic systems and system maintenance.
4. Knowledge of vehicle computer diagnostic equipment.
5. Knowledge of vehicle and equipment systems including brakes, transmissions, engines, cooling, etc.
6. Knowledge of safety rules including accident causation and prevention.
7. Communication skills to effectively communicate internally and externally, both orally and in writing.
8. Verbal skills to effectively communicate with co-workers, supervisors, the general public, over the telephone and two-way radio.
9. Writing skills to develop professional reports and other materials using correct English, grammar, punctuation, and spelling.
10. Reading skills to understand and interpret Department directives, procedures, and instructions.
11. Math skills to perform basic mathematical calculations.
12. Reading and comprehension skills to understand repair and service manuals and instructions.
13. Ability to perform welding needed to make repairs and service procedures.

14. Ability to operate standard office equipment.
15. Ability to use computers and office productivity software.
16. Ability to analyze vehicle and equipment service and maintenance needs.
17. Ability to use hand tools associated with vehicle and equipment service and repairs.
18. Ability to maintain professional attitude.
19. Ability to use a cellular telephone and two-way radio.
20. Ability to deal with all contacts in a courteous and patient manner.
21. Ability to handle upset or irate individuals.
22. Ability to handle dynamic situations in a calm and courteous manner.
23. Ability to prioritize work projects and multi-task.
24. Ability to organize files and work projects.
25. Ability to work with little or no supervision.
26. Ability to drive.

Minimum Qualifications

1. Possess a high school diploma or GED; prefer post-secondary education in vehicle and equipment service, maintenance, and repair.
2. Minimum of three years (3) or five (5) years of work experience in vehicle and equipment service maintenance, and repair.
3. Must be certified diesel mechanic; prefer Automotive Service Excellence (ASE) certification.
4. Must earn a non-restrictive Class A Commercial Driver's License (CDL) within one (1) year of hire date; must be insurable.
5. Ability to work non-standard hours and overtime when required.
6. Ability to pass a pre-employment background check and random drug screens.

Physical Demands

The work requires considerable and strenuous physical exertion such as frequent climbing of tall ladders, lifting heavy objects over 50 lbs., crouching, or crawling in restricted areas.

Work Environment

The work environment involves high risks with exposure to potentially dangerous situations or unusual environmental stress which require a range of safety and other precautions, e.g., working at great heights under extreme weather conditions, or similar situations where conditions cannot be controlled.

Approval

Name

Title

Date

CITY OF MUSCLE SHOALS MOBILE COMMUNICATION DEVICES POLICY

POLICY:

It is the policy of the City of Muscle Shoals that all mobile communication devices used by employees during work hours or for company business shall be used in a safe manner.

PROCEDURE:

To facilitate the safe usage of all mobile communication devices used by City of Muscle Shoals employees in the course and scope of their work duties, the following procedures shall be observed when using mobile communication devices:

1. City of Muscle Shoals employees who have been provided with a cellular phone shall be provided with appropriate accessories which will allow the employee to use said cellular phones in a hands-free mode.
2. Employees using cellular phones while driving City of Muscle Shoals vehicles or while driving personal vehicles for the City of Muscle Shoals business shall:
 - a. Take all appropriate steps to ensure that employees are not distracted by the cellular phone to the point that safety is compromised;
 - b. Connect and use hands-free accessories when using cellular phones;
 - c. Use care when dialing the cellular phone to ensure that safety is not compromised by the dialing process. This may require the employee to safely pull over to the side of the road in order to look up numbers, or dial the phone;
 - d. Use care to ensure that phone-related activities do not interfere with the employee's safe operation of the vehicle. If employee must make notes during the phone call, the employee should safely pull over to the side of the road before making said notes
3. Employees using City of Muscle Shoals issued phones for personal calls on their own time are encouraged to use appropriate safety accessories and guidelines.

Under no circumstances are employees allowed to text while driving.

NOTE: This document is not intended to be legal advice. It does not identify all the issues surrounding the particular topic. Public agencies are encouraged to review their procedures with an expert or an attorney who is knowledgeable about the topic. Reliance on this information is at the sole risk of the user.
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City of Muscle Shoals Seatbelt Policy

Purpose:

To establish appropriate and safe behavior regarding the use of safety belts when operating or riding in a company vehicle.

Scope:

All personnel.

Policy:

All people driving or riding in city vehicles shall be seated in approved riding positions with seatbelts or safety restraints fastened at all times when the vehicle is in motion.

The driver shall not begin to move the vehicle until all passengers are seated and properly secured. All passengers shall remain seated and secured as long as the vehicle is in motion. At no time, should seatbelts be loosened or released while the vehicle is in motion.

Members shall not attempt to mount or dismount from a moving vehicle under any circumstances.

Exception:

A fire department member who is providing direct patient care inside an ambulance shall be permitted to release momentarily the seat belt while the vehicle is in motion – **IF IT IS ESSENTIAL TO PROVIDE PATIENT CARE**. When the procedure has been completed, the fire department member shall refasten the seatbelt. Time without the protection of a seat belt shall be minimized.

Note– NFPA 1500 allows this exception for the ambulance patient compartment; however, effective restraint systems are now available for ambulances. NFPA 1500 also permits exceptions to the seat belt policy for hose loading and tiller training, however, strict guidelines must be applied to these activities if the exceptions are included in a departmental policy. The fire department should carefully consider whether these exceptions should be included in the departmental policy statement.

NOTE: This document is not intended to be legal advice. It does not identify all the issues surrounding the particular topic. Public agencies are encouraged to review their procedures with an expert or an attorney who is knowledgeable about the topic. Reliance on this information is at the sole risk of the user.
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**AUTHORIZING THE CITY/TOWN OF _____ TO PROTECT THE CITY/TOWN'S INTERESTS BY
INTERVENING AS A DEFENDANT IN THE SIMPLIFIED SELLER USE TAX (SSUT) LITIGATION**

WHEREAS, the Alabama Simplified Seller Use Tax (SSUT) Remittance Act, codified at Section 40-23-191 *et seq.*, Code of Alabama 1975, established a process by which the State of Alabama collects use taxes from eligible sellers on behalf of Alabama consumers; and

WHEREAS, on August 12, 2025, the City of Tuscaloosa, the School District of the City of Tuscaloosa, and the City of Mountain Brook filed a lawsuit in the Circuit Court of Montgomery County, Alabama against Vernon Barnett, in his official capacity as Commissioner of the Alabama Department of Revenue, asking the Court to direct Commissioner Barnett to disqualify particular business entities from the SSUT program; and

WHEREAS, on November 10, 2025, the Court imposed a 30-day deadline for any other interested parties to file motions to intervene in this litigation; and

WHEREAS, the SSUT program has been an essential source of revenue for the City/Town of _____, and the plaintiffs' lawsuit, if successful, would jeopardize the City/Town's ability to maintain the current level of governmental services it provides to the public.

BE IT RESOLVED BY THE _____ CITY/TOWN COUNCIL that the City/Town is directed to take all necessary actions, whether by itself or as part of a joint undertaking, to intervene as a defendant in the SSUT litigation and to protect the City/Town's interests in this critical revenue.

IN WITNESS WHEREOF, the City/Town Council of the City/Town of _____ has caused this resolution to be executed in its name and on its behalf by its Chair, on this _____ day of _____, 2025.

RESOLUTION NUMBER _____

A RESOLUTION OF THE CITY OF _____, ALABAMA

A RESOLUTION TO RENAME GARAGE ROAD TO INDEPENDENT WAY

WHEREAS, the City of _____ ("City") is committed to promoting economic development, supporting local businesses, and enhancing infrastructure within its corporate limits; and

WHEREAS, "Garage Road" is an established public roadway located within the City and lying and being in generally Section 26, Township 3 South, Range 11 West, Colbert County, Alabama, and as generally depicted in the attached exhibit; and

WHEREAS, Bank Independent, a long-standing community partner and corporate citizen, has undertaken a significant expansion through the construction of its new headquarters along Garage Road; and

WHEREAS, Bank Independent has made substantial investments in public infrastructure and improvements in the Garage Road area, which will not only support its headquarters operations but will also benefit future commercial and industrial development in the surrounding area; and

WHEREAS, the City Council finds that renaming Garage Road in honor of Bank Independent is appropriate, promotes economic development, recognizes the bank's contributions to the community, and provides a positive and distinctive identity for this developing commercial corridor; and

WHEREAS, the City Council further finds that renaming the roadway will not create confusion for emergency services, postal delivery, or municipal operations, and that all required notifications to affected agencies will be provided following adoption of this resolution.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of _____, Alabama, as follows:

1. **Renaming of Roadway.** The public roadway or portion thereof currently known as Garage Road and located within the corporate limits of _____, Alabama, from its intersection with U.S. Highway 43 to its intersection with Reservation Road, is hereby renamed "Independent Way."
2. **Direction to Update Maps and Records.** The City Clerk, City Engineer, and all other appropriate municipal staff are directed to update municipal maps, signage, records, and systems to reflect the new roadway name.
3. **Notification to Agencies.** The City Clerk is further directed to provide notice of this roadway name change to the Colbert County E-911 Board, the Colbert County Revenue Commissioner, the United States Postal Service, local utility providers, and any other agencies or entities as may be necessary to ensure an orderly transition.

4. **Effective Date.** This Resolution shall become effective immediately upon its adoption and shall be coordinated with adjoining jurisdictions where applicable.

ADOPTED AND APPROVED on this the ____ day of _____, 2025.

CITY OF _____, ALABAMA

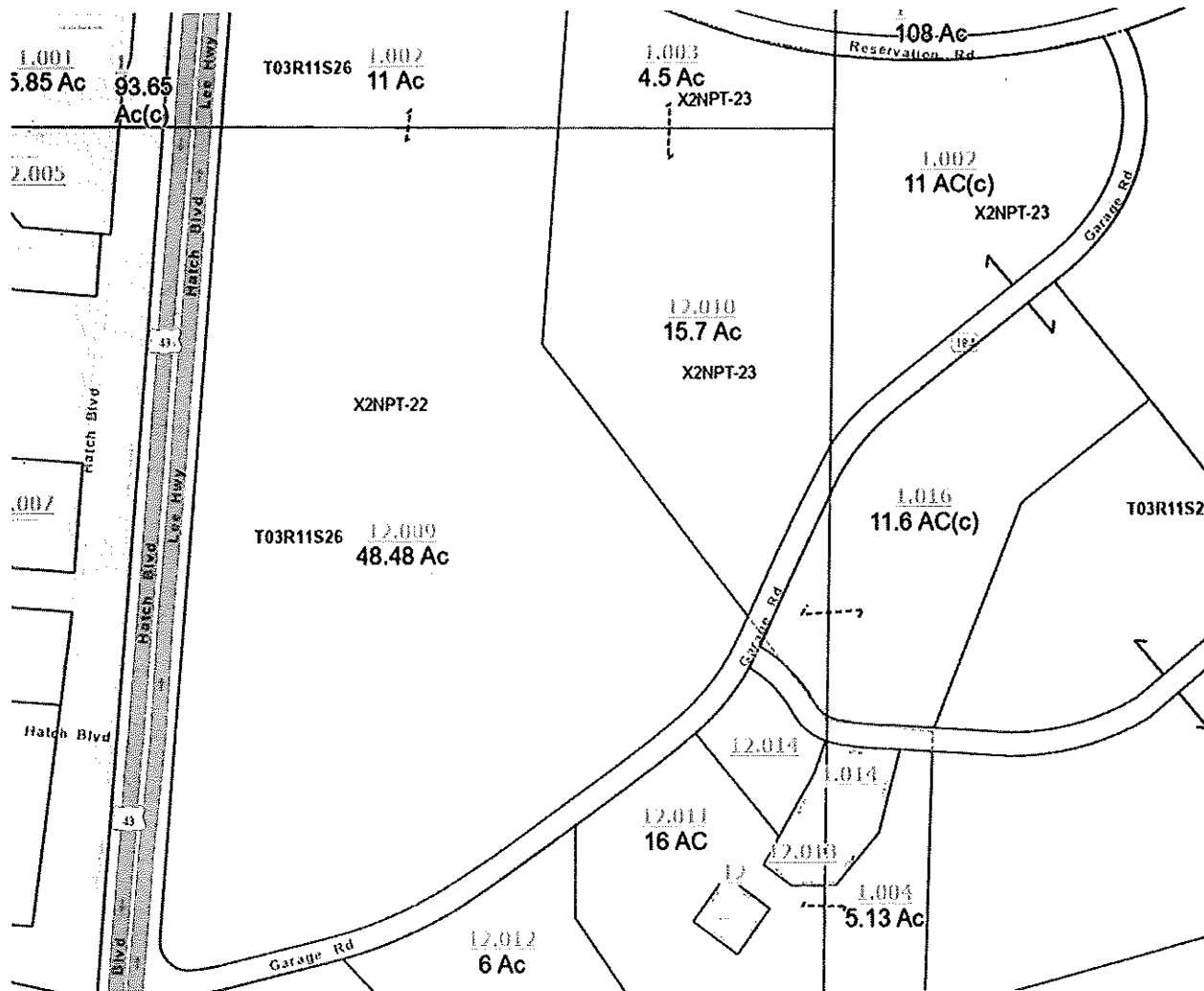
MAYOR

ATTEST:

CITY CLERK

EXHIBIT "A"

DEPICTION OF GARAGE ROAD



STATE OF ALABAMA
COLBERT COUNTY

RESOLUTION NUMBER

WHEREAS, a term on the Zoning Board of Adjustments will expire December 2028 and the City Council being desirous of making the necessary appointment to said board;

WHEREAS, notice was given to the public of said pending vacancies and applications solicited for a member to said board;

WHEREAS, the following individuals made proper application and met the requirements for appointment, are eligible for appointment to fill the pending vacancy:

Edward Hester

WHEREAS, a roll call vote was had by the City Council as follows:

- Council Member Hall:
- Council Member Clark:
- Council Member Thompson:
- Council Member Sockwell:
- Council President Linley:

WHEREAS, Council President Linley announced that _____ had received a majority of the votes cast,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Muscle Shoals, Alabama does hereby appoint the following named person to serve as set forth herein:

APPOINTEE	BOARD	EXPIRATION OF TERM
	Zoning Board of Adjustments	December 2028

The clerk is hereby directed to notify the above-named person of their appointment and to further notify the respective board of said appointment.

ADOPTED and APPROVED this 1st day of December, 2025.

CITY OF MUSCLE SHOALS, ALABAMA

Donnie Linley, Council President

ATTEST:

Brittney Walker, City Clerk

STATE OF ALABAMA
COLBERT COUNTY

RESOLUTION NUMBER

WHEREAS, a term on the Electric Board will expire February 2029 and the City Council being desirous of making the necessary appointment to said board;

WHEREAS, notice was given to the public of said pending vacancies and applications solicited for a member to said board;

WHEREAS, the following individuals made proper application and met the requirements for appointment, are eligible for appointment to fill the pending vacancy:

Edna Burgess
Donnie Allen
Ronnie Garner

WHEREAS, a roll call vote was had by the City Council as follows:

- Council Member Hall:
- Council Member Clark:
- Council Member Thompson:
- Council Member Sockwell:
- Council President Linley:

WHEREAS, Council President Linley announced that _____ had received a majority of the votes cast,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Muscle Shoals, Alabama does hereby appoint the following named person to serve as set forth herein:

APPOINTEE	BOARD	EXPIRATION OF TERM
	Electric Board	February 2029

The clerk is hereby directed to notify the above-named person of their appointment and to further notify the respective board of said appointment.

ADOPTED and APPROVED this 1st day of December, 2025.

CITY OF MUSCLE SHOALS, ALABAMA

Donnie Linley, Council President

ATTEST:

Brittney Walker, City Clerk

STATE OF ALABAMA
COLBERT COUNTY

RESOLUTION NUMBER

WHEREAS, a term on the Recreation Board will expire November 2030 and the City Council being desirous of making the necessary appointment to said board;

WHEREAS, notice was given to the public of said pending vacancies and applications solicited for a member to said board;

WHEREAS, the following individuals made proper application and met the requirements for appointment, are eligible for appointment to fill the pending vacancy:

Lonzie McCants

WHEREAS, a roll call vote was had by the City Council as follows:

- Council Member Hall:
- Council Member Clark:
- Council Member Thompson:
- Council Member Sockwell:
- Council President Linley:

WHEREAS, Council President Linley announced that _____ had received a majority of the votes cast,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Muscle Shoals, Alabama does hereby appoint the following named person to serve as set forth herein:

APPOINTEE	BOARD	EXPIRATION OF TERM
	Recreation Board	November 2030

The clerk is hereby directed to notify the above-named person of their appointment and to further notify the respective board of said appointment.

ADOPTED and APPROVED this 1st day of December, 2025.

CITY OF MUSCLE SHOALS, ALABAMA

Donnie Linley, Council President

ATTEST:

Brittney Walker, City Clerk

CITY OF MUSCLE SHOALS
P.O. BOX 2624
MUSCLE SHOALS, ALABAMA 35662-2624

Application for Appointment/Reappointment to Muscle Electric Board.

Name Edna Burgess

Address 200 S. Central Avenue, Muscle Shoals, AL

Telephone
Home/Business (256) 7984 (256) 335-0053
Cell

1) List qualifications you possess that will be beneficial to this board: Attach resume if desired.

1. I am a former of the First 911 Board.

2. I served on the Habitat for Humanity Board.

3. I served as a Victim Advocate in the Colbert County District Attorney for 23 years.

2) Are there any conflicts that will prevent you from attending board meetings:

No.

3) List any immediate family members (spouse, child, brother, sister, parents) employed under the jurisdiction of this board (Civil Service Board also includes mother/father-in-law, grandparents, brother/sister-in-law, nephew, niece, aunt, uncle):

None.

4) Are you registered to vote in the City of Muscle Shoals? Yes ☒ No ☐

Voting location: Plumbers & Steamfitters

Please provide three references not related to you

Name	Telephone Number
<u>Lyster Echols</u>	<u>(256) 349-0834</u>
<u>Valerie Mars</u>	<u>(256) 335-9812</u>
<u>William Hovater, Sr.</u>	<u>(256) 335-4771</u>

<u>Edna Burgess</u>	<u>11-3-25</u>
SIGNATURE OF APPLICANT	DATE

Revised 6/2/06

Edna A. Burgess
200 S. Central Avenue
Muscle Shoals, AL 35661

Objective: A challenging and responsible role utilizing business skills with an opportunity for personal and professional growth.

Work Experience May 1, 2016 – to present. Shoals Area COARMM, Inc.
Sheffield, Alabama

Title Administrative Assistant

Duties Serve as Executive Director in his absence. Perform all administrative duties: Type minutes for Board Members, reconcile bank statements, Grant research and preparation, computer files maintenance. Tutor and mentor students as needed.

Work Experience 1994 – 2/27/2015 Colbert County District Attorney
Tuscumbia, Alabama

Title Victim Service Officer

Duties Advocate for protecting victim's rights in the Criminal Justice System. Serve as a liaison between the District Attorney and the victims of crime. Informed victims of crucial court proceedings; accompanied victims to court proceeding and hearings. Compiled restitution information for office case files and monitor court records to insure victims were compensated. Assisted victims in securing compensation for medical, counseling, and funeral expenses. Performed administrative duties and serve as receptionist as needed. Serve as courtroom and witness coordinator during criminal trials and hearings. Prepared Discovery for Defense Attorneys.

1990 – 1992 North Alabama Skills Center
Florence, Alabama

Maintenance Information System Clerk

Maintained both office and state computer files, requiring a high degree of accuracy. Performed administrative duties, prepared and distributed all applicant's enrollment form, typed federal contracts, monthly reports, mileage reports, and all other correspondence for staff and instructors. Supervised Summer Youth workers and served as a receptionist as needed.

1990 United States Census Bureau
Huntsville, Alabama

Enumerator

Obtained confidential data and prepared forms necessary for the 1990 Census. Answered inquiries from citizens who had reservations divulging confidential information to relieve any interpersonal tension.

1970 – 1990 South Central Bell Telephone Company
 AT&T Telephone Company
 Florence & Huntsville, Alabama

Sales Associate

Sold telephone systems, mobile and land telephones, and accessories. Performed administrative duties, i.e., prepared contracts for the sale or rental of communication equipment and services. Prepared monthly and quarterly reports. Balanced register's cash drawer daily, made bank deposits and maintained petty cash funds. Assisted customers in to resolving complaints or problems with telephone bills and repairs. Worked as Long Distance, Directory Assistance Operator, and Assignment Clerk.

Education

2014 & 2015 University of North Alabama
Florence, Alabama

- Beginning Grant Writing
- Advanced Grant Writing

2006 University of North Alabama
Florence, Alabama

- Paralegal
- Criminal & Civil Procedures
- Probate & Wills

1994p
North West Shoals Community College
Muscle Shoals, Alabama 35661

- Introduction to Criminal Justice
- Introduction to Law Enforcement
- Basic English

1996
Faulkner University
Florence, Alabama

- Alabama Rules of the Court

1994

University of Alabama Birmingham

- Victim Service Officers Certification

1990

North Alabama Skills Center

Florence, Alabama

- Basic Programming
- Computer Literacy (Microsoft Word & Word Perfect)
- Accounting
- Business Math
- Microcomputer Programs
- Lotus 1-2-3

References: Upon request.

CITY OF MUSCLE SHOALS
P.O. BOX 2624
MUSCLE SHOALS, ALABAMA 35662-2624

Application for Appointment/Reappointment to Electric Board.

Name Donnie Allen

Address 2112 Robbie Ave.

Telephone

Home/Business 256-383-3496 / Cell 256-810-0255

1) List qualifications you possess that will be beneficial to this board: Attach resume if desired.

See Attachment

2) Are there any conflicts that will prevent you from attending board meetings:

None

3) List any immediate family members (spouse, child, brother, sister, parents) employed under the jurisdiction of this board (Civil Service Board also includes mother/father-in-law, grandparents, brother/sister-in-law, nephew, niece, aunt, uncle):

None

4) Are you registered to vote in the City of Muscle Shoals? Yes ☒ No ☐

Voting location: Grace Life Church

Please provide three references not related to you

Name

Telephone Number

Larry D. Whitehead (Butch) 256-710-3365

Janet Abernathy 256-762-6985

Mike Franks 256-762-6682

Donnie Allen

SIGNATURE OF APPLICANT

11/18/25

DATE

Revised 6/2/06

I was born in Sheffield in 1946 and graduated from Sheffield High School in 1965. I attended UNA and graduated in January 1970 with a B. S. Degree in Accounting and Economics and attained a Masters Degree in Business Administration in 1978.

I was employed by TVA upon graduation from UNA as a Field Accountant. As a Field Accountant I called upon distributors of TVA power to assist with any accounting issues that they might have in complying with the Federal Power Commission accounting procedures. In that position I also prepared evaluations of the distributor accounting procedures and recommended appropriate changes or improvements. Also as a Field Accountant I was required to know the contractual agreement between TVA and the distributor to verify the proper rates billed by the distributor to the residential customers of the distributor. I feel that this gives me a background that allows me to be a useful Electric Board member.

I served as a volunteer in the Muscle Shoals Police Auxiliary from 1978 to approximately 1984 when the Auxiliary was disbanded. I continued in following years as a volunteer dispatcher when needed. I also served as an on-call court magistrate when needed.

I have served on the Muscle Shoals Civil Service Board and the Muscle Shoals Electric Board in past years. I take these positions seriously and never missed a meeting when on those boards.

I am a proud citizen of Muscle Shoals and appreciate your consideration in this appointment.

CITY OF MUSCLE SHOALS
P.O. BOX 2624
MUSCLE SHOALS, ALABAMA 35662-2624

Application for Appointment/Reappointment to Electric Board.

Name Ronnie Garner

Address 213 Brooke Dr. Muscle Shoals, AL 35661

Telephone
Home/Business 256-710-4437 , 256-381-8680

1) List qualifications you possess that will be beneficial to this board: Attach resume if desired.

Attachment next page

2) Are there any conflicts that will prevent you from attending board meetings:

None

3) List any immediate family members (spouse, child, brother, sister, parents) employed under the jurisdiction of this board (Civil Service Board also includes mother/father-in-law, grandparents, brother/sister-in-law, nephew, niece, aunt, uncle):

None

4) Are you registered to vote in the City of Muscle Shoals? Yes X No

Voting location: Gattnan Park

Please provide three references not related to you

Name

Telephone Number

Rodney Howard

256-810-0600

Jimmy Hughston

256-366-5707

Marcel Black

256-383-5707

Ronnie Garner

11-21-25

SIGNATURE OF APPLICANT

DATE

Revised 6/2/06

Qualifications:

- First Metro Bank Board of Directors
- First Metro Bank Personnel Committee
- First Metro Bank Audit Committee
- SEDA Board
- Shoals Hospital Board
- North Alabama Medical Center Advisory Board
- Colbert County Sports Hall of Fame Board
- Stewardship Committee York Bluff Baptist Church
- B.S. Degree in Finance UNA 1983

I have had the honor and privilege of serving on these boards. I was able to learn, gain valuable knowledge and provide input while serving. We deal with finance, budgeting, personnel, customer relations and regulations. Thanks for your consideration for appointment to Electric Board City of Muscle Shoals

Thank You,

Ronnie Garner

City of Muscle Shoals
2010 East Avalon Avenue
Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

**Request to be Placed on the City Council
Agenda**

Today's Date: 11-25-25
Time: 3:00pm
Full Name: Dr. Chad Holden, Superintendent
Address: 27 Todd Drive Muscle Shoals
Phone Number: 256-389-2600
Email (optional): _____

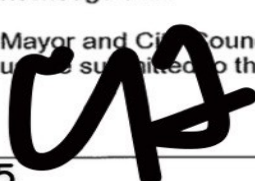
Date of Council Meeting: 12-1-25
Subject of Presentation: SSUT Reform

Specific Questions or Points to Address:

SSUT's current structure negatively impacts public schools.
City should thoroughly investigate proposed reforms before
joining efforts by counties and smaller cities to oppose.

Acknowledgment & Signature:
By signing below, I acknowledge that:

My presentation to the Mayor and City Council will not exceed 5 minutes.
This completed form must be submitted to the City Clerk's Office by 3:00 PM on Thursday prior to the
scheduled

Signature:  _____
Date: 11-25-25

Submission Instructions:
Please return this form to:
City Clerk
2010 East Avalon Avenue Muscle Shoals, AL 35661 Fax: (256) 386-9201
Phone: (256) 383-5675
Website: www.cityofmuscleshoals.com

City of Muscle Shoals
2010 East Avalon Avenue
Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

**Request to be Placed on the City Council
Agenda**

Today's Date: 11/24/25
Time: 4:25
Full Name: William Tyrus Marshall
Address: 202 Wagon Ave
Phone Number: 256-427-8804
Email (optional): wttyrsmc@vokov.com

Date of Council Meeting: 12-1-25
Subject of Presentation:
SSVT

Specific Questions or Points to Address:
SSVT

Acknowledgment & Signature:
By signing below, I acknowledge that:

My presentation to the Mayor and City Council will not exceed 5 minutes.
This completed form must be submitted to the City Clerk's Office by 3:00 PM on Thursday prior to the scheduled

Signature: [Signature]
Date: 11/24/25

Submission Instructions:
Please return this form to:
City Clerk
2010 East Avalon Avenue Muscle Shoals, AL 35661 Fax: (256) 386-9201
Phone: (256) 383-5675
Website: www.cityofmuscleshoals.com

City of Muscle Shoals
2010 East Avalon Avenue
Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

**Request to be Placed on the City Council
Agenda**

Today's Date: 11/26/25

Time: 3:13

Full Name: Jared Gandy

Address: 508 Meridian Dr

Phone Number: 808 790 4442

Email (optional): _____

Date of Council Meeting: 12/1/25

Subject of Presentation:

Discuss live streaming

Specific Questions or Points to Address:

I'd like to ask questions
about the council ideas about
videoing meeting for public.

Acknowledgment & Signature:

By signing below, I acknowledge that:

My presentation to the Mayor and City Council will not exceed 5 minutes.

This completed form must be submitted to the City Clerk's Office by 3:00 PM on Thursday prior to the scheduled

Signature: JG

Date: 11/26/25

Submission Instructions:

Please return this form to:

City Clerk

2010 East Avalon Avenue Muscle Shoals, AL 35661 Fax: (256) 386-9201

Phone: (256) 383-5675

Website: www.cityofmuscleshoals.com