



AGENDA
CITY COUNCIL MEETING
January 5, 2026

1. **Call to Order**
2. **Roll Call**
3. **Invocation/Pledge of Allegiance**
4. **Approval of minutes:**
 - A. December 15, 2025
5. **Mayor's comments:**
 - A. Presentation: Human Trafficking Prevention Month Proclamation Adopting a proclamation recognizing January 2026 as Human Trafficking Prevention Month, joining cities across the state in raising awareness and supporting efforts to prevent and respond to human trafficking.
6. **Comments of the public:**
7. **Reports of Officers:**
8. **Hearing on petitions, applications, appeals communications, etc.:**
 - A. Audit Information – City Auditor (Dennis K. Norton, CPA)
9. **Financial reports:**
10. **Resolutions, ordinances, orders & other busines:**
 - A. Election of Council Representative to the Shoals Solid Waste Authority Election of a Council member to serve as the City's representative to the Shoals Solid Waste Authority.
 - B. School Board Member Recognition Month (January 2026)Adoption of a resolution recognizing and saluting the members of the Board of Education and proclaiming January 2026 as School Board Member Recognition Month
 - C. Resolution: Cancellation of SIMRP Program – Citadel Benefits Group Adoption of a resolution rescinding Resolution No. 3252-23 and terminating the SIMRP voluntary employee benefit program.
 - D. Ordinance: Zoning Changes 2025First reading and consideration of an ordinance adopting zoning ordinance updates described in "Zoning Changes 2025."

Next meeting: Tuesday January 20, 2026

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on the Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

Work Session Agenda
January 5, 2026 5:00 PM

- A. SIMRP Program Cancellation – Citadel Benefits Group Josh Kelley, Citadel Benefits Group, will address the Council regarding the cancellation of the SIMRP Program and provide information for Council consideration.
- B. Ken Funderburk (Stifel) providing an overview of a potential TIF district for the Project Trojan area and related bond financing structures, including a comparison to general obligation bonds. Additional presentation time requested to allow for a clear and concise explanation for the Council.
- C. Police Academy Cash Advance Request- Discussion of a request from Chief Clint Reck for a cash advance of \$1,400.00 each for Officers Zach Huskey and Katelin Lindsey to attend the Police Academy beginning January 18, 2026.

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on the Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

CITY OF MUSCLE SHOALS, ALABAMA
CITY COUNCIL WORK SESSION MINUTES

December 15, 2025

The City Council of the City of Muscle Shoals, Alabama, met in Work Session on Monday, December 15, 2025, at 5:00 p.m. in the Council Chambers of City Hall.

Present: Chris Hall, Gina Clark, Willis Thompson, Kenneth Sockwell, and Donnie Linley, Council President.

Also Present: Mayor Billy Hudson, City Clerk Brittney Walker, and department staff.

WORK SESSION

A. Allan Rice – Sports Facilities Companies (Sportsplex Update)

Mr. Allan Rice, representing Sports Facilities Companies (SFC), addressed the Council regarding the City’s Sportsplex project. Mr. Rice acknowledged that SFC was not engaged early enough during the master planning process and indicated that the project team has paused progress to revisit design and scope in order to better align with budget and infrastructure constraints. He stated SFC remains committed to a long-term partnership with the City and described SFC’s national portfolio of facilities and its mission to improve community health and vitality. Mr. Rice advised that branding for the project has been completed but has not yet been publicly released. He reported that SFC continues marketing and sponsorship outreach as part of its network, including communications with event and tournament partners, and emphasized that such work occurs well in advance of facility completion. Council discussion included questions regarding annual operations/management costs for various project scenarios, what expenses are typically included within SFC’s operations estimate, and whether a sports complex can be successful without immediate adjacent retail development. Mr. Rice explained that complexes often stimulate surrounding retail and lodging growth after opening based on market demand and provided examples from other communities. Mr. Rice agreed to provide additional cost figures and clarifications to the Council.

B. Ben Weisman – Update on Zoning Ordinance Changes

Mr. Ben Weisman provided an update on proposed revisions to the City’s zoning ordinances. He reported that staff and consultants have been reviewing definitions and standards and have drafted additional language related to automobile salvage/storage practices to ensure vehicles and outdoor storage areas are properly screened, secured, and maintained to prevent nuisance or “junkyard” conditions. He also reported that legal counsel recommended adding language clarifying that all applications and actions must comply with applicable state laws and

regulations. Mr. Weisman stated that staff will continue review and anticipates bringing the proposed revisions back to the Council for action in the coming weeks.

C. Consumable Hemp Product License – Policy and Approval-Letter Process

The Council discussed the need to develop a City policy and approval-letter process for consumable hemp product licenses as required by the Alabama ABC Board beginning January 1, 2026. Council discussed that the ABC Board will require a letter from the City prior to issuing final licenses and directed staff to prepare a proposed process for Council consideration.

D. Council Discussion – Land Purchase

The Council discussed a potential land purchase. An appraisal previously provided to Council was referenced, and Council discussed next steps for consideration and possible action at a future meeting.

E. Discussion – Accounts Receivable Clerk Reporting Line

The Council discussed the reporting line for the Accounts Receivable Clerk and receptionist position, including administrative oversight considerations and internal control requirements for handling municipal funds. Council discussed possible job description revisions and staffing adjustments and directed staff to develop options for Council review.

The Council entered Executive Session to discuss a matter related to the land purchase.

The Work Session concluded at 6:14 p.m.

CITY OF MUSCLE SHOALS, ALABAMA

CITY COUNCIL MEETING MINUTES

December 15, 2025

The City Council of the City of Muscle Shoals, Alabama, met in regular session on Monday, December 15, 2025, at 6:15 p.m. in the Council Chambers of City Hall.

Present: Chris Hall, Gina Clark, Willis Thompson, Kenneth Sockwell, and Donnie Linley, Council President.

Also Present: Mayor Billy Hudson, City Clerk Brittney Walker, and department staff.

1. Call to Order

Council President Donnie Linley called the meeting to order.

2. Roll Call

Roll call was conducted and a quorum was present.

3. Invocation/Pledge of Allegiance

Dr. Chad Holden delivered the invocation. The Pledge of Allegiance followed.

4. Approval of Minutes

A. December 1, 2025

Motion by Kenneth Sockwell, second by Willis Thompson, to approve the minutes of December 1, 2025. Motion carried unanimously.

5. Mayor's Comments

Mayor Billy Hudson thanked City departments and volunteers for their work supporting the Christmas Parade and related holiday activities. The Mayor provided brief updates on ongoing projects and thanked public safety and City staff for continued service.

6. Comments of the Public

No public comments were presented.

7. Reports of Officers

A. Finance Officer Jazmin Castro – End-of-Year Adjustments

Finance Officer Jazmin Castro presented end-of-year budget adjustments, including a \$72,500 grant received by the Police Department from the State for Operation RX and a \$1,650 bonus check received by the Library from APLS. Ms. Castro reported the funds were placed into the appropriate revenue and expenditure accounts.

8. Hearing on Petitions, Applications, Appeals, Communications, etc.

A. Public Hearing – Rezoning Request (Randal Fuller / Puritan Avenue & Glendale Avenue)

A public hearing was held for the rezoning request submitted by Randal Fuller for property located at the southwest corner of Puritan Avenue and Glendale Avenue, as recommended by the Planning Commission. No persons spoke in favor or in opposition. Council considered the rezoning request and proceeded with a roll call vote.

Roll Call Vote:

Chris Hall – Yes

Gina Clark – Yes

Willis Thompson – Yes

Kenneth Sockwell – Yes

Donnie Linley – Yes

10. Resolutions, Ordinances, Orders & Other Business

A. Resolution No. 3407-25 – Library Board Appointment (Robin Sessions)

Motion by Willis Thompson, second by Chris Hall, to adopt Resolution No. 3407-25 appointing Robin Sessions to fill the Library Board vacancy for a term expiring November 2029.

Roll Call Vote:

Chris Hall – Robin Sessions

Gina Clark – Robin Sessions

Willis Thompson – Robin Sessions

Kenneth Sockwell – Robin Sessions

Donnie Linley – Robin Sessions

Result: Appointment approved unanimously.

B. Resolution No. 3408-25 – Agreement with ALDOT (Resurfacing/Traffic Striping on Avalon Avenue)

Motion by Gina Clark, second by Chris Hall, to adopt Resolution No. 3408-25 authorizing the City to enter into and execute an agreement with ALDOT for resurfacing and traffic striping on Avalon Avenue (Avalon Avenue to Woodward Avenue from Cox Boulevard to the railroad tracks). Motion carried unanimously.

C. Resolution No. 3406-25 – Purchase of Lots 312–316 (Detroit Park Addition 1)

Motion by Gina Clark, second by Chris Hall, to adopt Resolution No. 3406-25 authorizing the City to purchase Lots 312 through 316 in the Detroit Park Addition 1 from B E Global for \$6,500.00 and to execute all related closing documents. Motion carried unanimously.

Next Meeting

The next regular City Council meeting will be held on Monday, January 5, 2026.

Adjourn

Motion to adjourn was made and seconded. The meeting adjourned.

DRAFT

[PROCLAMATION TEMPLATE]

JANUARY 2026 HUMAN TRAFFICKING PREVENTION MONTH PROCLAMATION

WHEREAS, human trafficking is a public health issue and crime that harms the health and well-being of children, individuals, families, and communities, often across generations;

WHEREAS, human trafficking can happen to anyone in every community;

WHEREAS, human trafficking is connected to many other forms of violence and exploitation, and often shares common risk factors, such as lack of resources and unsafe environments;

WHEREAS, strengthening communities requires collective action to prevent, recognize and reduce the conditions that contribute to exploitation and to create environments where people are protected from human trafficking and other forms of violence;

WHEREAS, a successful response to human trafficking requires a coordinated, community-wide response that includes collaboration across sectors and with those who have experienced human trafficking, to ensure that services and programs are effective and meet the needs of survivors;

WHEREAS, every individual, family, community, and organization can help raise awareness, prevent trafficking, and support survivors by learning how to take action;

WHEREAS, City of Muscle Shoals would like to be designated as a *Trafficking Free Zone* showing our commitment to action and awareness and partnerships to comprehensively address the issues of human trafficking; and

NOW, THEREFORE, I, Billy H. Hudson Jr., as Mayor of the City of Muscle Shoals do hereby proclaim January 2026 as **Human Trafficking Prevention Month**, and reaffirm our commitment to human trafficking awareness, training and education activities, strengthened resources for those impacted by human trafficking; and to being designated a *Trafficking Free Zone* supporting a more coordinated, comprehensive response to prevent and combat the crime of human trafficking.

IN WITNESS WHEREOF, I have set my hand this on the 5th day of January, 2026.

Billy H. Hudson Jr., Mayor



School Board Member Recognition Month

For use by local city councils, county commissions,
student councils or parent-teacher organizations

WHEREAS, public education is vital to the strength, success, and future of our community; and

WHEREAS, local school board members serve as the governing body of public schools by establishing policies, setting direction, and ensuring accountability for student achievement; and

WHEREAS, school board members represent community voices, preserve local control of public education, and advocate for the needs of students, families, and educators; and

WHEREAS, school board members work collaboratively with superintendents and school leaders to ensure safe learning environments, effective instruction, and responsible stewardship of public resources; and

WHEREAS, school board members selflessly dedicate their time, knowledge, and leadership to serve students and strengthen public education;

NOW, THEREFORE, BE IT RESOLVED that The City of Muscle Shoals does hereby recognize and salute the members of the Muscle Shoals Board of Education and proclaims **January 2026** as **School Board Member Recognition Month**, honoring them as School Board Members: The Real MVPs.

RESOLUTION NUMBER _____-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUSCLE SHOALS, ALABAMA, RESCINDING RESOLUTION NUMBER 3252-23 AND TERMINATING THE CITY'S AUTHORIZATION FOR CITADEL BENEFITS GROUP TO PRESENT AND OFFER A VOLUNTARY EMPLOYEE BENEFIT PROGRAM; PROVIDING AN EFFECTIVE DATE; AND DIRECTING ADMINISTRATIVE ACTIONS RELATED TO PAYROLL AND ENROLLMENT.

WHEREAS, on February 20, 2023, the City Council of the City of Muscle Shoals adopted Resolution Number 3252-23, which authorized Citadel Benefits Group to present to City employees and offer a voluntary employee benefit program; and

WHEREAS, the City Council has determined it is in the best interest of the City and its employees to discontinue the program and to rescind the prior authorization granted under Resolution Number 3252-23; and

WHEREAS, the City Council desires to ensure that employee benefit offerings and related payroll processes are administered in an orderly manner consistent with City policy, applicable law, and administrative requirements;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Muscle Shoals, Alabama, as follows:

1. Rescission of Prior Resolution.

Resolution Number 3252-23 is hereby rescinded, and any prior authorization for Citadel Benefits Group to present and/or offer the referenced voluntary employee benefit program to City employees is hereby terminated.

2. Termination of Program Authorization.

The City hereby discontinues the voluntary employee benefit program associated with Citadel Benefits Group and directs that no further presentations, enrollments, renewals, or new elections for the program be offered to City employees.

3. Payroll and Administrative Direction.

The Mayor, City Clerk/Treasurer, Human Resources, and Finance/Payroll staff are hereby directed to take all necessary administrative steps to implement this Resolution, including coordination of employee notifications and payroll discontinuation actions, consistent with applicable pay periods and administrative requirements.

4. Effective Date and Transition.

This Resolution shall be effective on January 5, 2026. Any payroll deductions, reimbursements, or related transactions associated with this program shall cease as of the effective date (or as soon as administratively practicable), subject to any required final processing, reconciliation, or vendor termination provisions.

5. No Admission / Neutral Action.

This Resolution is adopted as a policy decision of the City Council and is not intended to constitute, and shall not be interpreted as, an admission or finding regarding legality, compliance, or fault by any party.

APPROVED and ADOPTED this the 5th day of January, 2026.

COUNCIL OF THE CITY OF MUSCLE SHOALS, ALABAMA

BY: _____

President of the Council

ATTEST:

Brittney Walker

City Clerk/Treasurer

AN ORDINANCE AMENDING CHAPTER 122 (ZONING) OF THE CODE OF ORDINANCES OF THE CITY OF MUSCLE SHOALS, ALABAMA, TO UPDATE HOUSING DEFINITIONS AND RESIDENTIAL DISTRICT STANDARDS; TO AMEND PERMITTED USES IN CERTAIN NONRESIDENTIAL DISTRICTS; TO ADD SUPPLEMENTAL REGULATIONS FOR AUTOMOBILE REPAIR—VEHICLE STORAGE AND SCREENING; AND TO ADOPT REGULATIONS GOVERNING COMMUNICATION TOWERS AND ANTENNAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSCLE SHOALS, ALABAMA, as follows:

SECTION 1. AMENDMENT TO CHAPTER 122.

That Chapter 122 (Zoning) of the Code of Ordinances of the City of Muscle Shoals, Alabama, as amended, is hereby amended to incorporate the zoning ordinance updates described in the document titled “Zoning Changes 2025” and to revise and add regulations and standards relating to (a) housing definitions and residential district standards; (b) permitted uses for certain nonresidential districts; (c) automobile repair—vehicle storage and screening; and (d) communication towers and antennas.

SECTION 2. PURPOSE AND INTENT.

The purpose of these amendments is to align the zoning regulations of the City of Muscle Shoals with the goals and recommendations of the Muscle Shoals Comprehensive Plan; to expand housing options while maintaining neighborhood compatibility; to clarify and modernize certain permitted uses and development standards; and to promote the public health, safety, and general welfare.

SECTION 3. DEFINITIONS AMENDED; NEW DEFINITIONS ADDED.

Chapter 122 is hereby amended to revise and/or add housing-related definitions consistent with “Zoning Changes 2025,” including, but not limited to, the following terms: Accessory Dwelling Unit (ADU), Apartment, Duplex, Garden Home (Cottage House), Ground Floor Apartment, Townhouse, and Upper Story Apartment. Where a conflict exists between a definition adopted herein and any other provision of Chapter 122, the definition adopted herein shall govern.

SECTION 4. RESIDENTIAL DISTRICTS; PERMITTED USES AND DISTRICT STANDARDS AMENDED.

The residential district regulations, including the applicable permitted use tables and district development standards, are hereby amended as set forth in “Zoning Changes 2025.” Such amendments include, but are not limited to, allowing additional housing typologies by district (including garden homes, duplexes, townhomes, and ADUs where applicable), and updating minimum district size, minimum building area, minimum lot area per dwelling unit, lot width standards, and required setbacks.

SECTION 5. NONRESIDENTIAL DISTRICTS; PERMITTED USE TABLE AMENDED.

The permitted use table and related regulations for business and industrial districts are hereby amended as set forth in “Zoning Changes 2025,” including clarifications and revisions to uses classified as permitted, prohibited, or allowed by appeal within the applicable nonresidential districts.

SECTION 6. AUTOMOBILE REPAIR—VEHICLE STORAGE AND SCREENING (SUPPLEMENT ADDED).

Chapter 122 is hereby amended to add supplemental regulations governing automobile repair and similar uses, including definitions, designated vehicle storage area requirements, paving and drainage, screening and fencing standards, and limitations on outdoor storage of vehicles under active repair and inoperable vehicles, as set forth in “Zoning Changes 2025.”

SECTION 7. COMMUNICATION TOWERS AND ANTENNAS (ARTICLE ADDED).

Chapter 122 is hereby amended to add regulations governing communication towers and antennas, including purpose, definitions, objectives, development criteria, application requirements, and compliance provisions, as set forth in “Zoning Changes 2025.” The new regulations shall be codified within Chapter 122 in a location designated by the Code Publisher.

SECTION 8. INCORPORATION BY REFERENCE; EXHIBIT.

The document titled “Zoning Changes 2025,” consisting of sixteen (16) pages, is attached hereto as Exhibit “A” and is incorporated herein by reference as if fully set out herein. All tables, standards, and text contained within Exhibit “A” shall have the same force and effect as if codified verbatim.

SECTION 9. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 10. REPEALER.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 11. EFFECTIVE DATE.

This Ordinance shall become effective upon its passage, approval, and publication as provided by law.

The President of the Council declared the motion unanimously carried and the said Ordinance passed and adopted as introduced.

ADOPTED this ____ day of _____, 2025.

President of the Council

ATTEST:

CITY CLERK

EXHIBIT "A"

ZONING CHANGES 2025 (ATTACHED/INCORPORATED BY REFERENCE)

Muscle Shoals Zoning Report for Planning Commission

Summary

The following zoning ordinance changes are under consideration in alignment with the **Muscle Shoals Comprehensive Plan**. These updates aim to enhance economic development opportunities by encouraging small business growth, mixed-use development, and urban beautification. The proposed revisions will refine commercial and residential zoning regulations, ensuring that permitted land uses complement each other and their surroundings. Updates to the permitted use table will support cohesive and efficient land use patterns while fostering a dynamic local economy. Additionally, introducing two new zoning districts will create more opportunities for **infill and mixed-use development**, further advancing the city's strategic vision.

Housing Definitions and Zoning District Updates

This report outlines recommended updates to existing housing definitions and introduces new typologies to align residential zoning regulations with evolving community needs. These changes aim to support **incremental development**, encourage **higher residential densities along key corridors**, and expand the diversity of housing options within the city.

The proposed updates clarify allowable residential uses across different zoning districts by refining housing definitions. This ensures that zoning regulations remain **flexible, modern, and responsive** to community growth. Additionally, these updates will facilitate the integration of new housing types into existing districts, promoting a **balanced mix of housing options that complement Muscle Shoals' long-term vision** for economic development and neighborhood stability.

Definitions to update

<i>Existing</i>	<i>Proposed</i>
<i>Dwelling, mobile home</i> means a detached residential dwelling unit designed for transportation after fabrication on the streets or highways on its own wheels or on flatbed or other trailers, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor and incidental unpacking and assembly operations, location on jacks or other temporary or permanent foundations, connections to utilities, and the like. A travel trailer is not to be considered as a mobile home.	<i>Keep the same</i>

Dwelling, multiple-family means a residential building designed for or occupied by three or more families, with the number of families in residence not exceeding the number of dwelling units provided.

Dwelling, single-family means a detached residential dwelling unit other than a mobile home, designed for and occupied by one family only.

Dwelling, two-family means a detached residential building containing two dwelling units, designed for occupancy by not more than two families.

Dwelling unit means one room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

Define Proposed Housing Typologies allowed in districts

Dwelling- multi-family. Means a residential building containing two (2) or more dwelling units on a commonly shared lot, such as a duplex or apartment and occupied by two or more families, with the number of families in residence not exceeding the number of dwelling units provided.

Dwelling- single-family. means a detached residential dwelling unit other than a mobile home, designed for and occupied by one family only. The dwelling unit shall be on an individual lot, such as a single-family residence, garden home, cottage home, mobile home or townhouse.

Dwelling, two-family means a detached residential building containing two dwelling units, designed for occupancy by not more than two families and adjoining one another by a common roof, wall or floor, such as a duplex or twin townhouses.

Keep the same

Accessory Dwelling Unit (ADU) is a smaller, independent living space on the same lot as a single-family home. ADUs can be attached to the main house, converted from a part of the main house, or built as a separate structure.

Apartment. Three (3) or more attached, multi-family dwellings within a building of three (3) or less stories.

Duplex. Two (2) attached, single-family dwellings.

Garden home. A detached single-family dwelling designed on a small lot with one (1) zero lot line on one (1) side. May also be referred to as a Cottage House, and may be detached or attached.

Ground floor apartment. A single or multi-family dwelling located on the ground floor of a

building devoted to commercial or institutional uses. Not to exceed forty (40) percent of GLA, based on an approved architectural drawing. The primary occupancy on the ground floor shall be located on the front of the structure, street facing, as determined by the address point.

	<i>Single-family residence.</i> A detached, single-family dwelling constructed on site in accordance with the current adopted building code.
	<i>Townhouse.</i> Two (2) or more attached, single-family dwellings within a building of eight (8) or less units. Each dwelling unit occupies its own lot. Townhouse development should be accessed via an alley unless otherwise permitted by staff review.
	<i>Upper story apartment.</i> A multi-family dwelling located in the upper story of a building where the ground floor is devoted to commercial or institutional uses, within a building of three (3) or less stories
Permitted Uses in Districts	
R-2 a. <i>Single-family dwellings.</i> b. <i>Accessory structures (carports and utility rooms and structures used for residential storage).</i> c. <i>Gardens.</i> d. <i>Playgrounds.</i> e. <i>Parks.</i> f. <i>Public buildings, including public schools and libraries</i>	<i>No Additions</i>
R-3 <i>Uses permitted:</i> a. <i>Single-family dwellings.</i> b. <i>Accessory dwellings.</i> c. <i>Gardens.</i> d. <i>Playgrounds.</i> e. <i>Parks.</i> f. <i>Public buildings, including public schools and libraries.</i>	<i>Add Garden Homes and Duplexes as permitted and Townhomes as permitted on appeal</i>
R-4 <i>Uses permitted:</i> a. <i>Single-family dwellings.</i> b. <i>Duplexes.</i> c. <i>Apartments.</i> d. <i>Accessory structures.</i> e. <i>Gardens.</i>	<i>Add Garden Homes, Duplexes and Townhomes as permitted.</i>
f. <i>Playgrounds.</i> g. <i>Parks.</i> h. <i>Public buildings, including public schools and libraries.</i>	

Updates for the Permitted Use Table for Nonresidential Districts

The following are a series of proposed updates to the permitted use table for Nonresidential uses, which further clarify what type and where specific uses should occur in the city per the Comprehensive Plan.

Permitted Uses	Business			Industrial	
	B-1	B-2	B-2A	M-1	M-2
Automobile and truck sales with inventory, rental with inventory and repair when carried on entirely within the principal building and incidental to the principal use as defined in Sec. 122-151 A(2)		A Updated to Allowed by Appeal	A Updated to Allowed by Appeal	X	X
Motor vehicle repairs excluding full body paint spraying and body and fender work except replacement, carried on within structure with storage of wrecked vehicles or parts permitted only behind the principal building. Such storage of vehicles or their parts will be incidental to the principal business and will not constitute a junkyard as defined and _as referenced in Sec. 122-151 A(2)		A Updated to Allowed by Appeal	A Updated to Allowed by Appeal	X	X
Motor vehicle repairs including full body paint spraying and all body and fender work carried on within a structure with storage of wrecked vehicles or parts permitted only behind the principal building. Such storage of vehicles or their parts will be		A	A	X	X
incidental to the principal business and will not constitute a junkyard as defined and _as referenced in Sec. 122-151 A(2)					

Outdoor advertising		A Updated to Allowed by Appeal	A Updated to Allowed by Appeal	A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Radio and television stations excluding transmission towers				A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Radio and television transmitting towers and stations				A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Service stations (gasoline) but not including body work, major repair, dismantling for the recovery of parts, or storage of vehicles or parts of vehicles for more than five days, as defined in Sec. 122-151 A(2)		A Updated to Allowed by Appeal	A Updated to Allowed by Appeal	A	A
COMMUNICATION TOWERS AND ANTENNAE New Use as defined in the report below.				A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Television and radio stations and transmitting stations				A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Television and radio stations excluding transmission towers				A Updated to Allowed by Appeal	A Updated to Allowed by Appeal
Upperstory Housing		X	A	A	A
			Updated to Allowed by Appeal	Updated to Allowed by Appeal	Updated to Allowed by Appeal

District Table Updates

The following recommendations build upon the new definitions and permitted uses for housing typologies in the City per this report and in keeping with the recommendations of the Comprehensive Plan. The proposed table's additions help to define the minimum size for each permitted use and lot requirements within each district. The section further provides a table to require specific yard and setback minimums.

District And Permitted Use	Minimum district size (acres)	Min. Building Area (sq. ft.)	Minimum lot acre per dwelling unit (sq. ft.)	Lot width at building line (feet)	Lot width at front lot line (feet)
R-1 Single Family Dwelling	-	2000	13,000	100	70
R-2 Single Family Dwelling	-	2000	10,000	80	60
R-3 Single Family Dwelling	-	1500	5,000	70	50
R-3 Garden Home		600	1000	22	22
R-3 Duplex		2000	4000	40	25
R-4 Single Family Dwelling	-	1500	3,000	50	30
R-4 Garden Home		600	1000	22	22
R-4 Duplex		2000	4000	40	25

District And Permitted Use	Minimum district size (acres)	Min. Building Area (sq. ft.)	Minimum lot acre per dwelling unit (sq. ft.)	Lot width at building line (feet)	Lot width at front lot line (feet)
R-4 Townhome		1500	2000	22	22
	-				

District And Permitted Use	Front yard (feet)	Rear yard (feet)	Interior* side yard (feet)	Street** yard (feet)
R-1 Single Family Dwelling	35	40	15	25/c
R-2 Single Family Dwelling	30	35	12	25/c
R-3 Single Family Dwelling	25	30	8	25/c
R-3 Garden Home	15	20	8	10/c
R-3 Duplex	15	30	8	10/c
R-4 Single Family Dwelling	25	30	8	25/c
R-4 Garden Home	15	20	8	10/c
R-4 Duplex	15	30	8	10/c
R-4 Townhome	10	30	8	10/c

*Interior side yard: A side yard not abutting a street right-of-way. Interior dwelling units are exempt.

**Street side yard: A side yard that abuts a street right-of-way. Interior dwelling units are exempt.

Additional Draft definitions to add to Article/Section on Definitions specific to automobile storage.

Automobile Repair.

The repair, rebuilding, or reconditioning of motor vehicles or parts thereof, including, but not limited to, mechanical work, collision and bodywork, frame straightening, painting, and similar activities.

Vehicle Under Active Repair.

A motor vehicle located on the premises of an automobile repair use pursuant to a current work order, awaiting diagnosis, parts, repair, or customer pick-up, and which is not classified as a junk or salvage vehicle.

Outdoor Storage of Vehicles.

The keeping of one or more motor vehicles in an unenclosed area on the same portion of a lot for more than forty-eight (48) consecutive hours. Parking of operable customer vehicles in designated parking spaces for less than forty-eight (48) hours shall not be considered outdoor storage.

Inoperable Vehicle (Zoning).

A motor vehicle that cannot be safely operated under its own power due to missing or nonfunctional essential mechanical components, or which lacks a current license plate and registration, exclusive of vehicles temporarily disabled solely for the purpose of ordinary service or repair and vehicles kept entirely within an enclosed building. This definition is intended to be interpreted consistently with, and in addition to, applicable provisions of the Code of Alabama regarding inoperable motor vehicles.

Vehicle Storage Area.

A paved and striped area of a lot specifically designated on an approved site plan for the outdoor storage of Vehicles Under Active Repair associated with a permitted automobile repair use.

New B-2 Supplement: Automobile Repair-Vehicle Storage & Screening

This language will be added to Sec. 122-151 Characteristics of a District A(2, as A...) . This section has also been referenced in the permitted use table.

A. Applicability.

The standards of this Section apply to all automobile repair and similar vehicle service uses permitted in the B-2 General Business District, including but not limited to:

1. Automobile repair (mechanical or body).
2. Tire and brake service facilities with repair bays.
3. Automobile service stations that include service bays for mechanical repair or body work.

B. Location of Repair Operations.

1. All repair, rebuilding, painting, body work, and similar operations shall be conducted entirely within a fully enclosed building.
2. No spray painting, sanding, welding, grinding, or similar activities shall be conducted in any outdoor area.

C. Distinction Between Customer Parking and Vehicle Storage.

1. Customer parking spaces located in required parking areas may be used only for:
 - a. Customers and employees; and
 - b. Vehicles parked for less than forty-eight (48) hours.
2. Customer and employee parking spaces shall not be used for the outdoor storage of Vehicles Under Active Repair or inoperable vehicles.

D. Location of Outdoor Vehicle Storage Areas.

1. Vehicles Under Active Repair may be stored outdoors only in designated Vehicle Storage Areas shown on an approved site plan.
2. Vehicle Storage Areas shall:
 - a. Be located to the rear yard or interior side yard of the principal building and shall not be located between the principal building and any public street right-of-way;
 - b. Not encroach into any required front yard, landscape yard, or buffer yard;
 - c. Be set back a minimum of twenty-five (25) feet from any lot line abutting a residential zoning district. The City may require a greater setback where necessary to protect adjacent residential uses.
3. No Vehicle Storage Area shall be located at a corner in a manner that encroaches into any required sight-distance triangle or otherwise obstructs visibility for vehicles entering or exiting the site.

E. Paving and Striping.

1. All Vehicle Storage Areas shall be paved with asphalt or concrete and maintained in good repair, free of dust, mud, weeds, and standing water.
2. Spaces within Vehicle Storage Areas shall be striped or otherwise clearly delineated, and the maximum number of storage spaces shall be indicated on the approved site plan.

F. Screening Requirements.

1. All Vehicle Storage Areas and any outdoor parking of Vehicles Under Active Repair or inoperable vehicles shall be fully screened from view of public streets and adjoining properties at grade.
2. Screening shall consist of one or a combination of the following:
 - a. An opaque masonry wall or solid wood fence not less than six (6) feet in height; and/or
 - b. A continuous evergreen landscape screen, capable of reaching a height of at least six (6) feet within three (3) years of planting, planted in a staggered pattern not more than eight (8) feet on center.
3. Where fencing is used, evergreen shrubs or trees shall be installed on the street side of the fence to soften its appearance, except in rear yards not visible from a public street.
4. Gates providing access to Vehicle Storage Areas shall be constructed of materials consistent with the required screening and shall remain closed when not in active use.
5. Screening shall be maintained in good repair and in a neat, healthy condition at all times. Failure to maintain required screening shall constitute a violation of this Ordinance.

G. Time Limits for Outdoor Storage.

1. Vehicles Under Active Repair may not remain in outdoor storage on the premises for more than thirty (30) consecutive days, measured from the date the vehicle is first placed in a Vehicle Storage Area.
2. The Zoning Official may grant a one-time extension of up to thirty (30) additional days for a particular vehicle upon written request by the business owner demonstrating:
 - a. That repair is delayed solely due to parts availability, insurance processing, or similar circumstances beyond the control of the business; and
 - b. That the vehicle remains under a valid, active work order.
3. Vehicles which remain in outdoor storage beyond the time allowed by this Section, or for which there is no active work order, shall be removed from the premises, stored entirely within an enclosed building, or treated and regulated as junk or salvage vehicles, subject to applicable provisions of this Code and state law regarding inoperable motor vehicles.

H. Prohibited Outdoor Storage.

1. The following are prohibited in the B-2 District unless otherwise expressly permitted by this Ordinance as a separate use:
 - a. Outdoor storage of junk or salvage vehicles;
 - b. Outdoor storage of detached vehicle bodies, frames, engines, or other loose parts;

c. Stacking of vehicles or placement of vehicles on racks or similar structures visible from any public street or adjacent property.

2. Uses that involve the primary collection, dismantling, or storage of inoperable vehicles for parts or scrap shall be classified and regulated as a salvage or junk yard and are not permitted in the B-2 District.

I. Lighting and Noise.

1. Lighting serving Vehicle Storage Areas shall be down-directed and shielded to prevent glare onto public streets and adjacent residential properties.

2. No vehicle repair operations, engine revving, or loading/unloading of vehicles shall occur in outdoor areas between the hours of 10:00 p.m. and 6:00 a.m. when the site abuts a residential zoning district.

J. Site Plan Requirements.

1. Any new automobile repair use or expansion of an existing automobile repair use in the B-2 District shall require site plan approval in accordance with this Ordinance.

2. The site plan shall clearly show:

a. The location and dimensions of all buildings, repair bays, customer parking, and Vehicle Storage Areas;

b. The number of vehicle storage spaces provided;

c. All required screening and landscaping used to screen Vehicle Storage Areas;

d. Access points, internal circulation patterns, and sight-distance triangles;

e. Solid waste and recycling facilities, which shall be screened in accordance with the general screening standards of this Ordinance.

Communication Towers Proposed Additions to the Code

This establishes a new definition and chapter for communication towers and antennas that will be included under the City's utility chapter of the ordinance and referenced in the permitted use table for zoning districts. This new definition may be used to replace the existing four permitted uses that currently reference and are part of the communication tower and antenna language.

Communication Tower and Antennae- Any structure, site or use that is defined within Article IV, section 114-50 of the Muscle Shoals' Code of Ordinances.

New Article IV proposed for Chapter 114 Utilities of the Muscle Shoals Code or Ordinances.

ARTICLE IV. COMMUNICATION TOWERS AND ANTENNAE

Sec. 114-49. Purpose.

The purpose of these guidelines is to establish minimum considerations and criteria for the review of communication towers. It is the city's express intent that the construction of new towers first meet the State of Alabama Telecommunications Act and be an option of last resort; to the extent feasible, the location of antennae on existing towers, building rooftops, and other suitable structures should first be sought. These guidelines are designed to ensure the compatibility of towers with and avoid adverse impacts to nearby properties and in order to accommodate the communication needs of residents and businesses while protecting the public health, safety, and general welfare of the community, the city council finds that these regulations are necessary in order to (1) facilitate the provision of wireless telecommunications services to the residents and businesses of the city; (2) minimize adverse visual effects of towers through careful design

and siting standards; (3) avoid potential damage to adjacent properties by structural standards and setback requirements; and (4) encourage and maximize the use of existing and approved towers, buildings and other structures to accommodate new wireless telecommunications antennas in order to reduce the number of towers needed to serve the community.

Sec. 114-50. Definitions.

Antenna. An electromagnetic device which conducts radio signals, through an attached cable or waveguide, to or from a radio transmitter or receiver. Typically this includes "whips," "panels," and parabolic "dishes."

Antenna support structure. Any structure on which radio antennas and cabling can be attached. Typically this includes steel towers with guy-wires (guy towers); wooden, steel or concrete single poles (monopoles); self-supporting steel towers with three or four "legs" (towers); rooftops of existing buildings or structures such as elevated water storage tanks.

Alternative tower structure. Man-made trees, clock towers, bell steeples, light poles, water towers and similar alternative design mounting structures that have the capacity to camouflage or conceal the presence of antennas or towers.

Ancillary telecommunications facilities. All telecommunications facilities as defined in the definition for "telecommunication facilities," except for towers, antennas, or alternative tower structures.

Cellular site. A parcel of land or building (leased or purchased) on which is located one or more transmitter/receiver stations for wireless communication systems, including accessory facilities for equipment storage and operations. Land or buildings containing only communications systems having antennae less than six feet in height and dishes less than six feet in diameter, the majority of which are used for private communication operation are excluded.

City. The City of Muscle Shoals, Alabama.

FAA. The Federal Aviation Administration.

FCC. The Federal Communications Commission.

Height. When referring to a tower or other structure, the distance measured from the ground level to the highest point on the tower or other structure, even if said highest point is an antenna.

Mini-cellular site. To accommodate the use of existing structures such as buildings, billboards and water towers, a mini-cellular site is defined as a parcel of land or building (leased or purchased) on which is located one or more transmitter/receiver stations for wireless communication systems, such that towers and/or antennae do not exceed 20 feet in height above the existing structure, and "whips," "panels," and parabolic "dishes" do not exceed 100 square feet. Structures containing only communications systems having antennae less than six feet in height and dishes less than six feet in diameter, the majority of which are used for private communication operation, are excluded.

Private communication operation. The use of a telecommunications facility to provide communication services internal to the facility owner or to its affiliates, provided that there is no fee charged for or lease of the communication services and provided further that such communications services are only accessory to the principal use of the owner's property or facilities on which they are located.

Telecommunications facility. A facility that transmits and/or receives electromagnetic signals. It includes antennas, microwave dishes, horns, and other types of equipment for the transmission or receipt of such signals, telecommunications towers or similar structures supporting said equipment, equipment buildings, parking area, and other accessory development.

Telecommunications services. The providing or offering for rent, sale or lease, the service of transmitting voice, data, image, graphic or video programming information between or among points by wire, cable, fiber optics, laser or infrared microwave, radio, satellite or similar facilities.

Tower. Any structure that is designed and constructed primarily for the purpose of supporting one or more antenna, including self-supporting lattice towers, guy towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common carrier towers, cellular telephone towers, alternative tower structures and the like.

Sec.114-51. Applicability.

All communication towers are subject to these guidelines.

Amateur radio and receive-only antenna. This article shall not govern any tower, or the installation of any antenna, that is under 70 feet in height and is owned and operated by a federally licensed amateur radio station operator or is used exclusively for receive-only antennas.

Pre-existing towers and antennas. Any tower or antenna for which a permit has been properly issued or for which no permit was required prior to the effective date of this article.

Telecommunications facilities used for private communication operation are exempt from these guidelines.

Sec. 114-52. Objectives.

The proposed locations and design of all communications towers shall duly consider the following public health, safety, and general welfare objectives:

- (1) *Structural safety.* The proposed tower will comply with wind loading and other structural standards contained in applicable building and technical codes (including Sec. 1205) of the Standard Building Code and the Electronic Industries Associations RS 222 Code) so as not to endanger the health and safety of residents, employees or travelers in the event of structural failure of the tower due to extreme weather conditions or other acts of God.
- (2) *View protection.* The proposed tower facility will be designed to minimize adverse visual impacts to surrounding properties and the public right-of-way, given the topography of the proposed site and surrounding area.
- (3) *Land use compatibility.* The proposed tower facility shall be compatible with the surrounding land uses, given the character of use and development of the location.
- (4) *Design harmony.* The proposed tower facility will be designed in harmony with the natural setting and the surrounding development pattern as well as to the highest industry standards.
- (5) *Existing communications services.* The proposed tower facility will comply with FCC and other applicable agency standards so as not to interfere with existing communications services to the area.
- (6) *Health effects.* The proposed tower will comply with all applicable federal, state and county

Sec. 114-53. Development criteria.

The building official shall review all communications towers requesting permits for compliance with the applicable criteria listed below. All communications towers and telecommunication facilities are subject to site review and approval by the site review committee, any of these criteria may be waived or adjusted by the review committee if the circumstances of a particular case so warrant. In any event, these criteria are considered the minimum necessary to protect the public health, safety, and general welfare; the city may impose higher standards if it deems them necessary to further the objectives of these guidelines.

- (1) *Setbacks.*

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- a. All towers, including guys, and accessory facilities shall meet minimum district yard and setback requirements for the zone in which they are located.
 - b. When located within or adjacent to a residential district or dwelling, under separate ownership, the minimum standard setback from all adjoining residential property boundaries shall be 50 feet plus the height of the tower.
 - c. The site review committee may reduce the standard setbacks in this guideline (but not those required by zoning ordinances) in exceptional cases where a hardship would result due to unusual conditions on the site or other impracticalities. However, the committee shall not reduce the setbacks to the detriment of affected residential properties.
- (2) *Appearance.*
- a. Towers shall maintain a galvanized steel or concrete finish so as to reduce the visibility of the structure, unless other standards are required by the FAA. Towers must be properly maintained. Estimated life of structure must be included in submittal information.
 - b. The design of the tower shall be of a type that has the least visual impact on the surrounding area.
 - c. The design of the cellular site shall, to the extent possible, maximize use of the building materials, colors, textures, screening and landscaping that effectively blend the tower facilities within the surrounding natural setting and built environment.
 - d. Where communications towers are deemed appropriate for a given location, the type of tower shall be restricted to monopoles 100 feet or less in height, in or within 1,000 feet of residential areas and areas of special aesthetic concerns such as commercial revitalization areas, historic districts and scenic corridors.
 - e. No signage or advertisements may be attached to the pole, tower, or antenna.
- (3) *Lighting.* Towers shall not be artificially lighted unless required by the FAA or other authority for safety purposes. Where required, the site review committee shall review the available lighting alternatives and approve that design that would cause the least disturbance to the surrounding views. "Dual lighting" (red at night/strobe during day) shall be preferred unless restricted by the FAA. Security lighting may be permitted in accordance with subsection (5) (Security devices) below.
- (4) *Landscaping.*
- a. A landscaped buffer shall effectively screen the view of the tower site from adjacent public ways and residential properties.
 - b. The standard buffer, which may exist within the setback, shall consist of a minimum eight-foot wide landscaped strip outside a dark, vinyl-coated steel security fencing of the perimeter of the site. The buffer strip shall be planted with an attractive combination of trees, shrubs, vines and/or ground covers that can achieve the full height of the fence at maturity and enhances the outward appearance of the security fence. For sites within 1,000 feet of a residence and areas of special aesthetics concerns such as commercial revitalization areas, historic districts and scenic corridors, the site review committee may impose increased buffer standards to include: a decay-resistant, solid wood fence, earth berms and brick or masonry walls in addition to the security fencing. All fencing and landscaping shall be maintained by the lessor/owner.
 - c. In isolated non-residential areas, alternative landscaping methods may be accepted, such as the use of earth-toned, vinyl-coated steel security fencing in combination with a four-foot height of evergreen shrubs, trees, vines, and/or other plantings.

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- d. In certain locations where the visual impact of the tower would be minimal, such as remote, agricultural or rural locations or developed heavy industrial areas, the landscaping requirement may be reduced or waived. If, however, the location is leased from a governmental body, such as the state, county, or a city or town, then the landscaping requirements in subsections (4)a and b above, may be required at a later date when the adjoining areas are developed.
 - e. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as towers sited on large, wooded lots, preservation of substantial natural growth around the property perimeter may be considered by the site review committee a sufficient buffer.
 - f. Cellular facilities utilizing underground vaults in lieu of above ground switching gear buildings shall be exempt from any buffer requirements.
- (5) *Security devices.* The facility shall be fully secured. A minimum eight-foot high, dark colored vinyl-coated steel, chain link fence shall be installed around the perimeter of the site (measured to the top of the fence or barbed wire, if applicable). Security fencing shall require screening in accordance with subsection (4) above. Other security measures shall include locks and alarms, where appropriate. Approved barbed or razor wire and lighting of the site shall be permitted, if deemed necessary to fully secure the tower site. Lighting of the site shall not glare onto or be objectionable to adjoining properties. Areas of special aesthetic concerns shall comply with subsection (4)b above.
- (6) *Access.* Driveways and parking (consisting of all-weather surface) shall be provided to assure the operator's access to the facility for maintenance or emergency services. In some cases, parking/access may be from an adjoining alley, public street, or off-street parking area. Provisions shall be made to provide access clearances for emergency vehicles.
- (7) *Co-location.* No new tower providing telecommunications services shall be established if space is structurally, technically and economically available on an existing tower which would serve the area that the new tower would serve. Documentation that reasonable efforts have been made to achieve co-location shall be submitted in accordance with subsection 4-186(6) below. Towers shall be designed to provide and maximize shared use to the extent possible, given the structural and technical limitations of the type of tower proposed. In any event, co-location shall be encouraged and preferred to new installation alternatives.
- (8) *Removal of obsolete towers.* Any tower that is no longer in use for its permitted communication purposes shall be removed at the owner's expense. The owner shall provide the building official with a copy of the notice to the FCC of intent to cease operations and shall be given 90 days from the date of ceasing operations to remove the obsolete tower and accessory structures.

Sec. 114-54. Application.

Any application submitted for approval shall include the following items, in addition to any other required items, to show compliance with these review guidelines.

- (1) *Statement of impact on health, safety and welfare.* A brief written statement shall address conformance with the health, safety and welfare objectives of these guidelines.
- (2) *Site plan.* A scaled site plan shall show the location and dimensions of all improvements, including setbacks, drives, parking, fencing, landscaping, and other information necessary to access compliance with the development criteria of these guidelines. If site is leased, its location with respect to the property ownership lines shall be shown. Present zoning classification of site shall be indicated.

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- (3) *Elevation view.* A silhouette or elevation view of the tower, accessory facilities, and site, shall show colors, materials, and treatment. If lighting or other FAA requirement for tower color is proposed, evidence of such requirement, shall be submitted. The configuration of future co-location arrays or panels shall also be shown on the elevation view.
 - (4) *Location.* Application shall state latitude and longitude; section, township and range; tax parcel I.D. Number; street address; and user's identification of the proposed site.
 - (5) *Frequency and wattage information.* Application shall state frequency band and wattage of proposed facility.
 - (6) *Justification for new tower.* A proposal for a new tower shall be documented by the applicant that the planned equipment for the proposed tower cannot be accommodated on an existing tower within the proposed service area. The applicant shall submit a written affidavit showing what attempts have been made to share an existing tower or that no such tower exists.
 - (7) *Certification of shared use design.* A qualified professional engineer, registered in the state, shall certify that the proposed tower's structural design can accommodate multiple shared users, in accordance with subsection 4-185(7) (Development criteria) above.

Sec. 114-55. As-built certification.

A qualified professional engineer, registered in the state, shall certify that the completed cellular site was built in accordance with the submitted site plan, including the installation of any required buffer strip.

Sec. 114-56. Compliance.

The applicable requirements within the permitted districts shall meet the requirements of the city zoning ordinance. All sites and uses shall be reviewed and approved by the site review committee before any permit, zoning change or variance application is applied for.



City of Muscle Shoals

2010 East Avalon Avenue, Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

Request to be Placed on the City Council Agenda

Today's Date: 12-22-25
 Time: 8:18am
 Full Name: Josh Kelley - Citadel Benefits Group
 Address: 2104 Jackson Ln, Muscle Shoals, AL 35661
 Phone Number: 256-415-0635
 Email (optional): Josh@CitadelBenefitsGroup.com

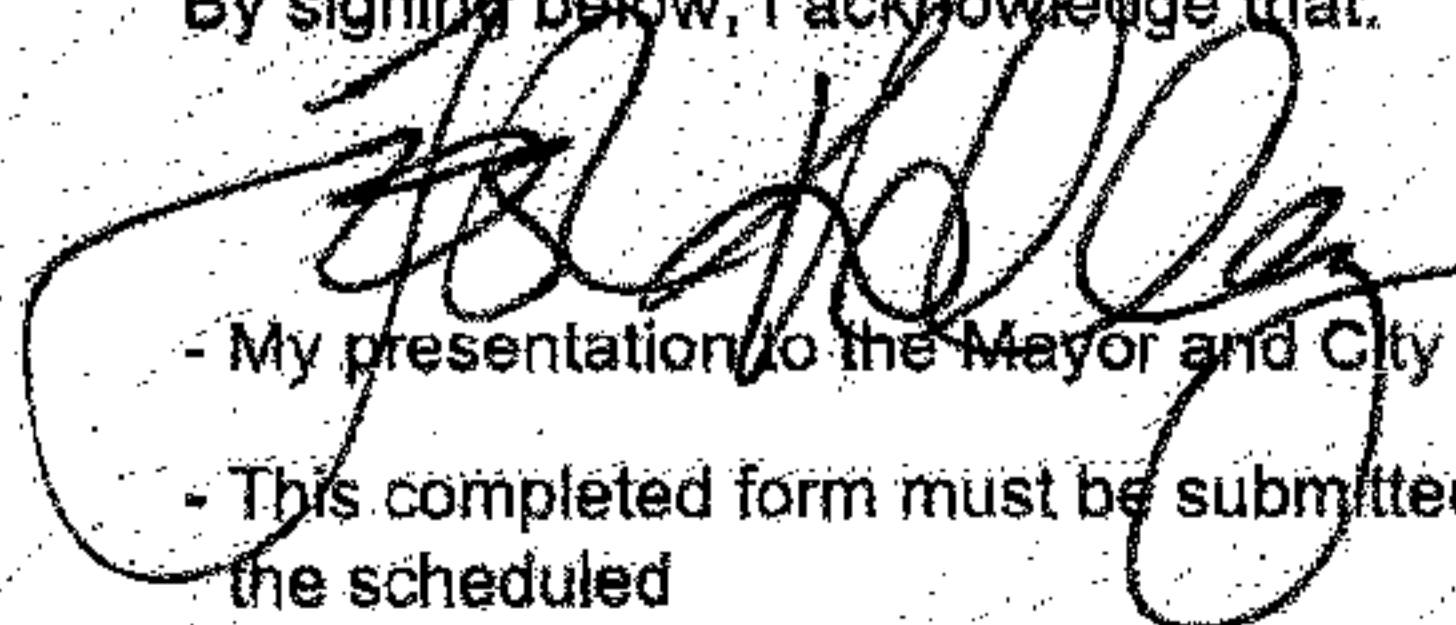
Date of Council Meeting: 1-5-26

Subject of Presentation:
Addressing the cancellation of SIMRP Program.

Specific Questions or Points to Address:

Acknowledgment & Signature:

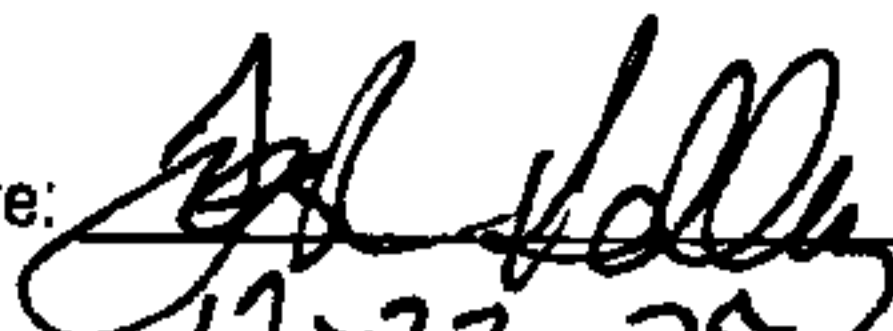

By signing below, I acknowledge that:

 - Josh Kelley

- My presentation to the Mayor and City Council will not exceed 5 minutes.
- This completed form must be submitted to the City Clerk's Office by 3:00 PM on the Thursday prior to the scheduled

Signature: _____

Date: _____

Submission Instructions:

Please return this form to:

City Clerk

2010 East Avalon Avenue

Muscle Shoals, AL 35661

Fax: (256) 386-9201

Phone: (256) 383-5675

Website: www.cityofmuscleshoals.com