



AGENDA
CITY COUNCIL MEETING
January 20, 2026

1. Call to Order
2. Roll Call
3. Invocation/Pledge of Allegiance
4. Approval of minutes:
 - A. January 5, 2026, Regular meeting & work session
5. Mayor's comments:
6. Comments of the public:
7. Reports of Officers:
 - A. Approval of Cell Phone Use While Driving Policy and Seat Belt Policy
8. Hearing on petitions, applications, appeals communications, etc.:
9. Financial reports:
10. Resolutions, ordinances, orders & other business:
 - A. Resolution: Adoption of resolution to increase compensation for Civil Service Board members.
 - B. Mayor to make appointment to the Planning Board.

Adjourn.

Next meeting: Monday, February 2, 2026

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on the Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

Appointed Vacancies:

BOARD VACANCIES	EXPIRED/UNEXPIRED	TERM ENDS
Civil Service Board	Unexpired	June 2028

Applications are available at City Hall or on our website by going to Government and clicking on Board Information.

Work Session Agenda
January 20, 2026, 5:00 p.m.

- A. Eric Kelley to address council regarding audit findings
- B. MSPR and MSCS announcement
- C. Brad Williams from Civil Group to provide an update on current projects
- D. Nathan Estates residents to address council about the plans for Nathan Estates
- E. Mayor to discuss proposed new position – Administrative Assistant of the Mayor
- F. Discussion of City Policy for Hemp License

Any person wishing to appear at the meeting shall notify the Clerk's office by 3 p.m. on the Thursday preceding the meeting of their intent to speak and the subject matter they wish to address at the meeting.

CITY OF MUSCLE SHOALS, ALABAMA
CITY COUNCIL WORK SESSION MINUTES
January 5, 2026 – 5:00 p.m.
Muscle Shoals City Hall – Council Chambers

A Work Session of the Muscle Shoals City Council was held on Monday, January 5, 2026, at 5:00 p.m. in the Council Chambers at City Hall.

Council President Donnie Linley called the work session to order.

A. Josh Kelley – Citadel Benefits Group

Mr. Kelley discussed the cancellation of the SIMRP that was to be voted on during the meeting.

B. Ken Funderburk – Stifel Investment

Mr. Funderburk spoke to the council about nonrated tiff bond. These are off the book bonds. They are low risk for the city and low risk for the developer.

C. Clint Reck – Cash Advance

Chief Reck requested a cash advance of \$1,400.00 each for Officers Zach Huskey and Katelin Lindsey to the Police Academy beginning January 18, 2026.

The work session concluded at 5:17 p.m.

CITY OF MUSCLE SHOALS, ALABAMA

A Municipal Corporation

Council Member – Place One

Council Member – Place Two

Council Member – Place Three

Council Member – Place Four

Council Member – Place Five

ATTEST:

Brittney Walker, City Clerk/Treasurer

CITY OF MUSCLE SHOALS, ALABAMA
CITY COUNCIL REGULAR MEETING MINUTES
January 5, 2026 – 5:30 p.m.
Muscle Shoals City Hall – Council Chambers

The regular meeting of the Muscle Shoals City Council was held on Monday, January 5, 2026, beginning at 5:30 p.m. in the Council Chambers at City Hall.

Council President Donnie Linley called the meeting to order.
City Clerk Brittney Walker was present and served as clerk for the meeting.

1. Call to Order

Council President Donnie Linley called the regular meeting to order at 5:30 p.m.

2. Roll Call

Council Members Present:

- Chris Hall – Council Member, Place 1
- Gina Clark – Council Member, Place 2
- Willis Thompson – Council Member, Place 3
- Kenneth Sockwell – Council Member, Place 4
- Donnie Linley – Council President, Place 5

A quorum was present.

3. Invocation/Pledge of Allegiance

James Vance delivered the invocation, followed by the Pledge of Allegiance.

4. Approval of Minutes

A. December 15, 2025, Minutes

Motion to approve the minutes was made by Gina Clark and seconded by Chris Hall.

Vote: Motion carried unanimously.

5. Mayor's Comments

Chelsea Lawson spoke about raising awareness and supporting efforts to prevent and respond to human trafficking. Mayor Hudson presented Ms. Lawson with a Proclamation recognizing January 2026 as Human Trafficking Prevention Month.

Mayor Billy Hudson offered the following remarks:

- Mentioned different programs that were starting at Park & Recreation.

- Thanked city departments for the job they were doing.

6. Comments of the Public

(Public comments were taken during the work session; none were received during the regular meeting.)

7. Reports of Officers

(No items were presented.)

8. Hearing on Petitions, Applications, Appeals, Communications, etc.

A. Dennis K. Norton – Audit Information

Mr. Norton presented information regarding the FY 23/24 audit that he is currently conducting. He raised concerns regarding the SIMRP the city is participating in.

9. Financial Reports

(No items were presented.)

10. Resolutions, Ordinances, Orders & Other Business

A. Election of Councilmember to serve as the City's representative to the Shoals Solid Waste Authority

- Chris Hall – Chris Hall
- Gina Clark – Willis Thompson
- Willis Thompson – Willis Thompson
- Kenneth Sockwell – Willis Thompson
- Donnie Linley – Chris Hall

Result: Willis Thompson was elected to serve as the City's representative on the Shoals Solid Waste Authority by a vote of 3-2.

B. Resolution No. 3410-26 – Resolution recognizing and saluting the members of the Board of Education and proclaiming January 2026 as School Board Member Recognition Month
Motion to adopt Resolution No. 3410-26 was made by Chris Hall and seconded by Gina Clark.

Vote: Motion carried unanimously.

Result: Resolution No. 3410-26 adopted 5-0.

C. Resolution No. 3409-26 – Cancellation of SIMRP with Citadel Benefits Group adoption of a resolution rescinding Resolution No. 3252-23

Motion to adopt Resolution 3409-26 was made by Kenneth Sockwell and seconded by

Vote: Motion carried unanimously.

Result: Resolution No. 3409-26 adopted 5-0.

D. Ordinance: First reading and consideration of an ordinance adopting zoning ordinance updates described in "Zoning Changes 2025."

11. Adjourn

Motion to adjourn was made by Donnie Linley.

The meeting adjourned at 5:47 p.m.

CITY OF MUSCLE SHOALS, ALABAMA
A Municipal Corporation

Council Member – Place One

Council Member – Place Two

Council Member – Place Three

Council Member – Place Four

Council Member – Place Five

ATTEST:

Brittney Walker, City Clerk/Treasurer

CITY OF MUSCLE SHOALS MOBILE COMMUNICATION DEVICES POLICY

POLICY:

It is the policy of the City of Muscle Shoals that all mobile communication devices used by employees during work hours or for company business shall be used in a safe manner.

PROCEDURE:

To facilitate the safe usage of all mobile communication devices used by City of Muscle Shoals employees in the course and scope of their work duties, the following procedures shall be observed when using mobile communication devices:

1. City of Muscle Shoals employees who have been provided with a cellular phone shall be provided with appropriate accessories which will allow the employee to use said cellular phones in a hands-free mode.
2. Employees using cellular phones while driving City of Muscle Shoals vehicles or while driving personal vehicles for the City of Muscle Shoals business shall:
 - a. Take all appropriate steps to ensure that employees are not distracted by the cellular phone to the point that safety is compromised;
 - b. Connect and use hands-free accessories when using cellular phones;
 - c. Use care when dialing the cellular phone to ensure that safety is not compromised by the dialing process. This may require the employee to safely pull over to the side of the road in order to look up numbers, or dial the phone;
 - d. Use care to ensure that phone-related activities do not interfere with the employee's safe operation of the vehicle. If employee must make notes during the phone call, the employee should safely pull over to the side of the road before making said notes
3. Employees using City of Muscle Shoals issued phones for personal calls on their own time are encouraged to use appropriate safety accessories and guidelines.

Under no circumstances are employees allowed to text while driving.

NOTE: This document is not intended to be legal advice. It does not identify all the issues surrounding the particular topic. Public agencies are encouraged to review their procedures with an expert or an attorney who is knowledgeable about the topic. Reliance on this information is at the sole risk of the user.

City of Muscle Shoals Seatbelt Policy

Purpose:

To establish appropriate and safe behavior regarding the use of safety belts when operating or riding in a company vehicle.

Scope:

All personnel.

Policy:

All people driving or riding in city vehicles shall be seated in approved riding positions with seatbelts or safety restraints fastened at all times when the vehicle is in motion.

The driver shall not begin to move the vehicle until all passengers are seated and properly secured. All passengers shall remain seated and secured as long as the vehicle is in motion. At no time, should seatbelts be loosened or released while the vehicle is in motion.

Members shall not attempt to mount or dismount from a moving vehicle under any circumstances.

Exception:

A fire department member who is providing direct patient care inside an ambulance shall be permitted to release momentarily the seat belt while the vehicle is in motion – **IF IT IS ESSENTIAL TO PROVIDE PATIENT CARE**. When the procedure has been completed, the fire department member shall refasten the seatbelt. Time without the protection of a seat belt shall be minimized.

Note– NFPA 1500 allows this exception for the ambulance patient compartment; however, effective restraint systems are now available for ambulances. NFPA 1500 also permits exceptions to the seat belt policy for hose loading and tiller training, however, strict guidelines must be applied to these activities if the exceptions are included in a departmental policy. The fire department should carefully consider whether these exceptions should be included in the departmental policy statement.

NOTE: This document is not intended to be legal advice. It does not identify all the issues surrounding the particular topic. Public agencies are encouraged to review their procedures with an expert or an attorney who is knowledgeable about the topic. Reliance on this information is at the sole risk of the user.

RESOLUTION NUMBER 3411- 26

WHEREAS, the City Council of the City of Muscle Shoals deems it necessary and expedient that action be taken on increasing the compensation of the members of the City's Civil Service Board; and

WHEREAS, the City Council has the authority, pursuant to Act# 2016-264, duly passed by the Alabama Legislature and signed into law by the Governor;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Muscle Shoals that, commencing February 1, 2026, the compensation for each member of the City's Civil Service Board, shall be seven thousand two hundred dollars per annum (\$7,200.00), payable in twelve (12) equal installments.

APPROVED and ADOPTED on the 20th day of January 2026

COUNCIL OF THE CITY OF MUSCLE SHOALS, ALABAMA

BY: _____

Donnie Linley
President of the Council

ATTEST:

Jalen Johnson
HR Director/Assistant City Clerk

CITY OF MUSCLE SHOALS
P.O. BOX 2624
MUSCLE SHOALS, ALABAMA 35662-2624

Application for Appointment/Reappointment to Planning Board.

Name Perry Burgess

Address 200 S. Central Ave Muscle Shoals, AL 35661

Telephone Home (256) 386-7984 Cell (256) 335-2247
Home/Business

1) List qualifications you possess that will be beneficial to this board: Attach resume if desired.

Have already serve 1-term on board

2) Are there any conflicts that will prevent you from attending board meetings:

None

3) List any immediate family members (spouse, child, brother, sister, parents) employed under the jurisdiction of this board (Civil Service Board also includes mother/father-in-law, grandparents, brother/sister-in-law, nephew, niece, aunt, uncle):

None

4) Are you registered to vote in the City of Muscle Shoals? Yes No

Voting location: Carpenter Local

Please provide three references not related to you
Name

Telephone Number

<u>Leon Madden</u>	<u>(256) 483-6136</u>
<u>Charley Campbell</u>	<u>(256) 648-9554</u>
<u>Wesley Thompson</u>	<u>(580) 695-5078</u>

Perry C. Burgess
SIGNATURE OF APPLICANT

DATE

Revised 6/2/06

City of Muscle Shoals
2010 East Avalon Avenue
Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

Request to be Placed on the City Council Agenda

Today's Date: 1-13-26

Time: 9:45 Am

Full Name: Eric A. Kelley

Address: 2217 Edwards Ave. Muscle Shoals, AL 35661

Phone Number: 256-483-6087

Email (optional): eKelley256@gmail.com

Date of Council Meeting: 1-20-26

Subject of Presentation:

Brief presentation concerning the audit findings from
the perspective of an employee of the city.

Specific Questions or Points to Address:

- Possibility of adverse effects on employees
- Concerns over the implementation of the medical reimbursement program
- Realistic viewpoints from professional experience

Acknowledgment & Signature:
By signing below, I acknowledge that:

My presentation to the Mayor and City Council will not exceed 5 minutes.
This completed form must be submitted to the City Clerk's Office by 3:00 PM on Thursday prior to the
scheduled

Signature: 

Date: 1-13-2026

Submission Instructions:

Please return this form to:

City Clerk

2010 East Avalon Avenue Muscle Shoals, AL 35661 Fax: (256) 386-9201

Phone: (256) 383-5675

Website: www.cityofmuscleshoals.com



City of Muscle Shoals

2010 East Avalon Avenue, Muscle Shoals, AL 35661

(256) 383-5675 | www.cityofmuscleshoals.com

Request to be Placed on the City Council Agenda

Today's Date: 1/13/2025

Time: 3:00

Full Name: Nathan Estates Residents

Address: 231 Melissa Dr (Simpson/Clark)

Phone Number: 256-710-6750

Email (optional): _____

Date of Council Meeting: next available- 1/20/26

Subject of Presentation:
Specific outline of plans for Nathan Estates

Date of scheduled completion

Specific Questions or Points to Address:
Why has the bid been re-issued 3 times

When is the ground work scheduled to begin

What size, style fence is being installed and what ground covering

Is a sidewalk being considered or bid out

Acknowledgment & Signature:

By signing below, I acknowledge that:

- My presentation to the Mayor and City Council will not exceed 5 minutes.
- This completed form must be submitted to the City Clerk's Office by 3:00 PM on the Friday prior to the scheduled

Signature: 
Date: 1/13/2026

Submission Instructions:

Please return this form to:

City Clerk

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Muscle Shoals, AL 35661

Fax: (256) 386-9201

Phone: (256) 383-5675

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CITY OF MUSCLE SHOALS

POST OFFICE BOX 2624 • MUSCLE SHOALS, ALABAMA 35662

256.383.5675 • Fax 256.386.9201

www.cityofmuscleshoals.com

BILLY H. HUDSON, JR.

Mayor

BRITTNEY WALKER

City Clerk

Job Title: Administrative Assistant of the Mayor

Department: Mayor/Council Office

FLSA Status: Non-Exempt

Pay Range: \$21.20 – \$28.22 Hourly

Position Summary

The Mayor's Administrative Assistant is responsible for providing high-level administrative, clerical, and coordination support to the Mayor and City Council. This position manages the daily operations of the Mayor/Council Office, serves as a primary liaison between elected officials, City departments, and the public, and handles sensitive and confidential matters requiring discretion and sound judgment.

Essential Duties and Responsibilities

- Manage and oversee the daily operations of the Mayor/Council Office.
- Serve as liaison between the Mayor, City Council, department heads, City employees, community members, and visitors.
- Assist with planning, coordinating, and hosting community meetings and City events, including groundbreaking, ribbon cuttings, dedications, and civic functions.
- Keep the Mayor and City Council informed of potential issues, concerns, or information that may impact City operations.
- Maintain a professional image and positive working relationships with employees and the public; handle public relations matters courteously and tactfully while exercising discretion with confidential information.
- Work with highly confidential and sensitive data of major importance.
- Assist the Mayor with grievances submitted for consideration.
- Assist with preparation of the Mayor's annual budget.

Council Members

GINA CLARK • CHRIS HALL • DONNIE LINLEY • KEN SOCKWELL • WILLIS THOMPSON

- Attend community and civic meetings as requested; coordinate activities and gather information to support the Mayor's participation.
- Assist the Mayor and City Council with departmental requests for information or administrative support.
- Act as liaison among the Mayor, City Council, City departments, and the public.
- Coordinate group visits and tours of the Municipal Building; prepare informational materials and coordinate with departments.
- Maintain records of mayoral board and commission appointments, including terms and expiration dates; prepare related correspondence.
- Schedule and maintain appointments for the Mayor and City Council, including City business, community, and business/industrial meetings.
- Ensure the Mayor and City Council are informed of all meetings, events, and deadlines, including reminders as needed.
- Respond to routine inquiries, complaints, and issues that do not require direct attention from the Mayor.
- Take notes at meetings and prepare accurate minutes; operate laptop computers and recording equipment.
- Take dictation and prepare letters, reports, memorandums, and other correspondence.
- Conduct research and communicate with other governmental agencies and community leaders to respond to website or public inquiries.
- Receive, distribute, and forward email communications for City Council members.
- Open, screen, and route incoming mail and internal correspondence; respond to routine inquiries.
- Arrange travel for the Mayor and City Council, including preparation of travel vouchers and handling related accounting and funds.
- Answer telephones, screen calls, relay messages, and direct calls appropriately.
- Maintain records related to office operations and activities.
- Establish and maintain filing systems for correspondence and documents.
- Prepare and distribute internal memorandums and official correspondence.

- Operate office equipment including duplicating machines, scanners, and other general office equipment.
- Maintain scheduling for conference rooms.
- Track and maintain timesheets, sick leave, and annual leave records for the Mayor/Council Office.
- Serve as a Notary Public for the office.
- Perform other related duties as assigned.

Knowledge, Skills, and Abilities

- Knowledge of municipal government operations and office procedures.
- Strong organizational, communication, and interpersonal skills.
- Ability to handle confidential information with discretion and professionalism.
- Ability to prioritize tasks, work independently, and exercise sound judgment.
- Proficiency with standard office software and equipment.

Minimum Qualifications

- High school diploma or equivalent; additional education in business administration or public administration preferred.
- Previous administrative or executive support experience, preferably in a governmental setting.
- Ability to obtain and maintain Notary Public certification.

ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD
ADMINISTRATIVE CODE

CHAPTER 20-X-33
LICENSURE OF CONSUMABLE HEMP PRODUCTS

TABLE OF CONTENTS

20-X-33-.01	Consumable Hemp Product License Types
20-X-33-.02	Information Required from Applicants for Consumable Hemp Products Licenses
20-X-33-.03	Operation of a Consumable Hemp Products Licensed Premises

20-X-33-.01 Consumable Hemp Product License Types.

Consumable Hemp Products will be sold under three separate and distinct license types as follows:

- (1) Specialty Retailer of Consumable Hemp Products License
- (2) Pharmacy Consumable Hemp Products License
- (3) Retail Food Store Consumable Hemp Products License

Author: ABC Board

Statutory Authority: Code of Ala. 1975, §§28-12-3; 28-12-45

History: New Rule: Published October 31, 2025; effective December 15, 2025, operative January 1, 2026.

20-X-33-.02 Information Required from Applicants for Consumable Hemp Products Licenses.

(1) Every applicant for an ABC Board license, in addition to information and statements required under Title 28, Code of Alabama 1975, shall also give the ABC Board, as part of the application, the following:

(a) An approval letter from the local governing body of the county or municipality in which the applicant's facility will be located.

(b) The name, date of birth, place of birth, address, telephone number, driver's license number, and social security number of every person who has a ten percent or greater proprietary or profit interest in the licensed establishment,

except in the case of public corporations, whose shares are traded on a recognized stock exchange.

(c) Pursuant to 28-12-40(d)(2) and 31-13-7, Code of Alabama, 1975, proof that every person who has a proprietary or profit interest of ten percent or more in the licensed establishment, except in the case of public corporations whose shares are traded on a recognized stock exchange, is lawfully present in the United States and is otherwise qualified to receive a license.

(d) The true, correct, and complete criminal court record of all arrests and subsequent dispositions for the past ten years of the applicant and any other person having a proprietary or profit interest of 10 percent or more therein; and in the case of corporations, clubs and associations, of each officer and/or member of the board of directors of such corporation, club, or association. Minor vehicular offenses may be omitted; however, driving while under the influence and reckless driving cases shall be disclosed. In giving such information, there shall be included the name of the court(s) and the disposition of each matter. The information, as provided and verified, will be used to consider each application. ABC may require additional information on offenses that are over ten years old as it deems necessary.

(e) Proof of a surety bond in the amount of \$25,000. This documentation shall be provided each year at renewal.

(f) Any individual applicant shall certify to the correctness, truthfulness and completeness of the application. In the case of applications by corporations, clubs, and associations, the person(s) making such application shall certify to the correctness, truthfulness and completeness of the application and shall provide the ABC Board with their authority to offer such application.

(g) As a privilege of holding an ABC license or permit, the applicant/licensee, shall at all times, allow authorized personnel of the ABC Board or commissioned law enforcement officers of the state, county, or municipality in which the licensed establishment is located, to enter and search, without a warrant, the licensed premises or any building owned or occupied by the licensee in connection therewith, adjoining, adjacent to, or part of the curtilage thereof, whether used as a private dwelling or not, at any time.

(h) Upon request, the applicant shall provide evidence of primary source of funds, whether owned or borrowed, to be applied in the establishment or acquisition of the business.

(i) Evidence of ownership, lawful possession, or lease of the real property where the applicant's business will be located, as follows:

1. If applicant owns the property, a copy of the recorded deed as evidence of ownership.
2. If applicant has a contract to purchase the property, a copy of the recorded sales contract.
3. If applicant has obtained lawful possession or a use agreement for use of the property, evidence thereof must be provided and approved by the ABC Board.
4. If applicant is leasing the property, a copy of the lease agreement.

(j) The ABC Board or its personnel may require additional information from the applicant.

(2) Licenses shall be granted and issued by the board only to reputable individuals, to associations whose members are reputable individuals, or to reputable corporations organized under the laws of this state or duly qualified thereunder to do business in Alabama and then only when it appears that all officers and directors of the corporation are reputable individuals.

(3) In the event any false, incorrect, or incomplete information or statements are found on an application for a license, the license is subject to denial, revocation, or other disciplinary action by the ABC Board, at its discretion, and no waiver, estoppel, or laches will run against the State of Alabama, or the ABC Board, in connection with any false, incorrect, or incomplete information or statements made by an applicant on an application.

(4) It shall be the prerogative of the ABC Board as part of the license application procedure to verify the truthfulness and veracity of all information contained within a license application. Verification may include, but not be limited to, personal interviews and community comment, as well as a current criminal background information analysis/check. The ABC Board may consider a current criminal background information analysis/check to be one that has been generated within two years of the licensee's current application period.

(5) Any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

Author: ABC Board

Statutory Authority: Code of Ala. 1975, §§28-3-2; 28-3A-23; 28-12-3; 28-12-40; 31-13-7

History: New Rule: Published October 31, 2025; effective December 15, 2025, operative January 1, 2026.

20-X-33-.03 Operation of a Consumable Hemp Products Licensed Premises.

(1) A holder of a Specialty Retailer of Consumable Hemp Products License:

(a) May sell all consumable hemp products as defined in 28-12-2(5)

(b) Shall currently hold a Lounge Retail Liquor (Class II) license or sell only consumable hemp products.

(c) Shall restrict the licensed premises to those 21 years of age or older. The age restriction placed on this licensed premises shall include employees.

(d) Shall post a sign no less than 8½ by 11 inches which shall read: "It is illegal for anyone under 21 years of age to enter this licensed location". The sign shall have letters no less than two inches in height and shall be posted on or inside the door and shall be easily visible to the public prior to entering the location.

(e) Shall be restricted to sales for off-premises consumption only.

(f) Shall be required to maintain a minimum of 500 square feet of sales and service area. The 500 square feet of sales and service area shall not include any areas that are not open to customers or used for the sale or displaying of products allowed under a Specialty Retailer of Consumable Hemp Products license and/or a Lounge Retail Liquor (Class II) license, such as office space or storage.

(2) A holder of a Pharmacy Consumable Hemp Products License:

(a) May sell topical and sublingual products in a pharmacy licensed by the Alabama Board of Pharmacy and the ABC Board.

(b) Shall place all topical and sublingual consumable hemp products in an area that is not accessible to the general public.

(c) May only allow sales of hemp products by a licensed pharmacist or by a pharmacy technician or employee under the direct supervision and control of a licensed pharmacist.

(d) May employ an individual under 21 years of age to sell hemp products under the supervision of a licensed pharmacist, provided the licensee is certified in the Responsible Vendor Program.

(3) A holder of a Retail Food Store Consumable Hemp Products License:

(a) May sell consumable hemp beverages.

(b) Shall place all consumable hemp beverages behind glass or a clear plastic, acrylic material, similar in function to glass, if otherwise appropriate while meeting health, safety, or industry standards, in an area dedicated only to consumable hemp beverages. Consumable hemp beverages shall not be visible from an area that contains products intended to be sold for children.

(c) Shall post sign that is 8½ by 11 inches, with font no smaller than 2 inches on the glass. The sign shall state: "These products contain hemp derived compounds. Must be 21 years of age or older to purchase."

(4) All records and receipts for purchases of consumable hemp products by a consumable hemp products licensee, as described in 28-12-43, including certificates of analysis, shall be retained for a period of three (3) years from the date of purchase. These records may be maintained using an electronic method, provided that the records shall be immediately transferrable upon request by an ABC employee. All records, whether maintained electronically or physically located on the premises, shall be immediately available upon request by an ABC employee.

(5) Anyone licensed or permitted under this title shall not refuse entry to the licensed premises, including any locked areas of the licensed premises, to ABC personnel or law enforcement,

nor shall they refuse to allow an audit or inspection or fail to provide any required records.

(6) No person licensed by the board to sell consumable hemp products, employee or agent thereof, may consume consumable hemp products on the licensed premises. No ABC Board consumable hemp product licensee, employee, or agent thereof shall have any consumable hemp products on the licensed premises that are not for sale.

(7) No person licensed by the board to sell consumable hemp products, an employee or agent thereof, shall sell or provide any person consumable hemp products if such person appears, considering the totality of the circumstances, to be under the influence of alcohol or any substance which impairs their mental or physical faculties.

Author: ABC Board

Statutory Authority: Code of Ala. 1975, §§28-12-3; 28-12-40; 28-12-43; 28-12-45; 28-12-46

History: New Rule: Published October 31, 2025; effective December 15, 2025, operative January 1, 2026.